



stats sa

Department:
Statistics South Africa
REPUBLIC OF SOUTH AFRICA

Stats SA 004/22

CLOSING DATE: 11:00 AM on 03 NOVEMBER 2022

BID DESCRIPTION

APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO PROVIDE GEOSPATIAL SUPPORT TO THE CHIEF DIRECTORATE: GEOGRAPHY AT STATISTICS SOUTH AFRICA ON AN ONGOING AND NEEDS BASIS FOR A PERIOD OF 60 MONTHS.

COMPULSORY INFORMATION SESSION

DATE: 19 OCTOBER 2022

TIME: 11:00

VENUE: ISIBALO HOUSE,
KOCH STREET,
SALVOKOP, PRETORIA

ONE (1) SEALED ENVELOPE WITH ALL BID DOCUMENTS, i.e. (SBD 1, SBD 4, SBD 6.1, SBD 7.2, GENERAL CONDITIONS OF CONTRACT AND THE SPECIFICATION).

NB: BIDDERS ARE ALSO REQUESTED TO SUBMIT ONE (1) ORIGINAL PLUS ONE (1) COPY, ELECTRONIC COPY (USB) OF BID PROPOSALS AND RESPONSES.

NB: SERVICE PROVIDERS ARE REQUESTED TO BE AT THE VENUE OF BRIEFING SESSION AT 11H00. NO PROSPECTIVE BIDDER WILL BE ALLOWED ACCESS INTO THE PREMISES AFTER 11H00

**FAILURE TO SUBMIT BIDS AS REQUESTED WILL
INVALIDATE YOUR BID**



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REPUBLIC OF SOUTH AFRICA

YOU ARE HEREBY INVITED TO BID TO THE GOVERNMENT OF THE REPUBLIC OF SOUTH AFRICA

PLEASE TAKE NOTE

BID NUMBER: STATS SA 004/22

CLOSING TIME: 11:00 AM

CLOSING DATE: 03 NOVEMBER 2022

BIDS RECEIVED AFTER THE CLOSING TIME AND DATE ARE LATE AND WILL AS A RULE NOT BE ACCEPTED FOR CONSIDERATION

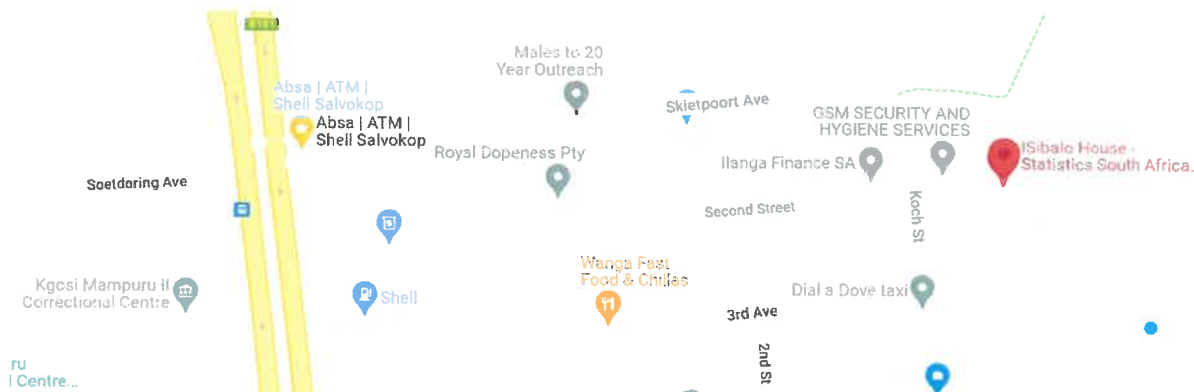
The SBD 1 - form must be signed in the original that is in ink - forms with photocopied signatures or other such reproduction of signatures may be rejected.

The SBD 4 - declaration must be completed and signed. **NB: THIS DOCUMENT IS NOT FOR SALE**

BID DOCUMENTS MAY BE POSTED TO:

**Bid Section
Statistics South Africa
Private Bag x44
Pretoria**

The bid documents may be deposited in the bid box which is Isibalo House , Koch Street, Salvokop, Pretoria, 0002



Bid documents that are posted must reach Statistics South Africa before the closing date of the bid
The bid box of Statistics South Africa is generally open between 06h00 to 16h00, 7 days a week. The bid box will be closed on the closing time of bids.

Call 012- 310 8940/6978/2114/2946

012-406 3154

Bidders should ensure that bids are delivered timeously to the correct address

SUBMIT ALL BIDS ON THE OFFICIAL FORMS - DO NOT RETYPE

bids by telegram, facsimile or other similar apparatus will not be accepted for consideration

SUBMIT EACH BID IN A SEPARATE SEALED ENVELOPE

Dipalopalo tsa Aforikaborwa • Dipalopalo tsa Aforika Borwa • Ezazibalo zaseNingizimu Afrika • Tshitatistika Afrika Tshipembe • Tshilayo Afrika-Dzonga

Statistieke Suid-Afrika • Dipalopalo tsa Aforika Borwa • Telubalo zaseNingizimu Afrika • EzeNkcukacha maNani zoMzantsi Afrika • Imbalobalo zeSewula Afrika

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1. SUBMISSION OF DOCUMENTS

- 1.1 One (1) original bid proposal/response plus one (1) copy and electronic copy (USB) which must include all the SBD forms i.e. (SBD 1, SBD 4, SBD 6.1, SBD 7.2, general conditions of contract and terms of reference).
- 1.2 The original copy must be signed in ink by an authorized employee, agent or representative of the Bidder and initialized in each and every page of the bid.
- 1.3 Bids must be deposited into Statistics South Africa bid box on or before **03 November 2022** not later than **11h00 am South African Time**. The Bid box is situated at the reception area of Statistics South Africa Head Office, Koch Street, Salvokop, Pretoria, 0002. All bids in this regard shall only be accepted if they have been placed in the bid box before or on the closing date as stipulated time.
- 1.4 Bid responses sent by post or courier must reach this office at least 36 hours before the closing date to be deposited into the bid Box. Failure to comply with this requirement will result in your Bid being treated as a “late bid” and will not be entertained. Such bids will be returned to the respective bidders.
- 1.5 No bid shall be accepted by Statistics South Africa if submitted in any manner other than as prescribed above.
- 1.6 All bidders should submit together with their bids, the Board Resolution confirming that the person signing the bid document is duly authorised to do so and to conclude any legal document on behalf of the company. Upon the award of the bid, the successful bidder shall enter into an agreement with the Department. The said agreement shall be in the Format of the Department.

2. REASONS FOR DISQUALIFICATION

Statistics South Africa reserve the right to disqualify any service provider which does any one or more of the following, and such disqualification may take place without prior notice to the offending service provider.

- Service provider that submitted incomplete documentation and/or Information as per the requirements of this bid
- Service provider which submitted information that is fraudulent, factually untrue or inaccurate, for example, membership that do not exist, BBBEE credentials, experience, etc.
- Service provider that receive information not available to the other service providers that may result in such service provider having unfair advantage over other service providers.
- Service provider that does not comply with mandatory requirements as stipulated in this bid specification.



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SBD 1

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE STATISTICS SOUTH AFRICA					
BID NUMBER:	STATS SA 004/22	CLOSING DATE:	03 NOVEMBER 2022	CLOSING TIME:	11:00 AM
DESCRIPTION	APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO PROVIDE GEOSPATIAL SUPPORT TO THE CHIEF DIRECTORATE: GEOGRAPHY AT STATISTICS SOUTH AFRICA ON AN ONGOING AND NEEDS BASIS FOR A PERIOD OF 60 MONTHS.				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).					

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT:					
Isibalo House, Koch Street, Salvokop, Pretoria, 0002					
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
		TCS PIN:		OR	CSD No:
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE		<input type="checkbox"/> Yes		B-BBEE STATUS LEVEL	
[TICK APPLICABLE BOX]		<input type="checkbox"/> No		SWORN AFFIDAVIT	
		<input type="checkbox"/> Yes			
		<input type="checkbox"/> No			
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?					

Dipalopato tsa Aforikaborwa • Dipalopato tsa Aforika Borwa • Ezazibalo zaseNingizimu Afrika • Tshatshatso ka Afrika Tshpembe • Tintlayo Afrika-Dzonga

Statistieke Suid-Afrika • Dipalopato tsa Aforika Borwa • Telubalo zaseNingizimu Afrika • EzeNkcukacha maNani zoMzantsi Afrika • Imbalobalo zeSewula Afrika

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SBD 1

IF YES, WHO WAS THE CERTIFICATE ISSUED BY?			
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX	<input type="checkbox"/>	AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)	
	<input type="checkbox"/>	A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS)	
	<input type="checkbox"/>	A REGISTERED AUDITOR	
	<input type="checkbox"/>	NAME:	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT(FOR EMEs& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]			
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ANSWER PART B:3 BELOW]
SIGNATURE OF BIDDER	DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)			
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE (ALL INCLUSIVE)	
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:	
DEPARTMENT/ PUBLIC ENTITY	Statistics South Africa	CONTACT PERSON	
CONTACT PERSON	Bid Office	TELEPHONE NUMBER	
TELEPHONE NUMBER	012-310 8940 / 6978 / 2946 / 2114 012-406 3154	FACSIMILE NUMBER	
FACSIMILE NUMBER		E-MAIL ADDRESS	
E-MAIL ADDRESS	Bidoffice@statssa.gov.za		



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SBD 1

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED – (NOT TO BE RE-TYPED) OR ONLINE
- 1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
- 1.4. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
- 1.5. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- 3.1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO
- 3.2. DOES THE BIDDER HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO
- 3.3. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO
- 3.4. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

PART B

TERMS AND CONDITIONS FOR BIDDING

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

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Statistieke Suid-Afrika • Dipalopalo tsa Aforika Borwa • Telubalo zaseNingizimu Afrika • EzeeNkcukachs maNani zoMaantsi Afrika • Imbalobalo zeSewula Afrika

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SBD 4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

 YES/NO

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.



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SBD 4

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? _____ **YES/NO**

2.2.1 If so, furnish particulars:

.....

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?
_____ **YES/NO**

2.3.1 If so, furnish particulars:

.....

.....

3 DECLARATION

I, the undersigned, name)
in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



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SBD 4

- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder



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SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated to **not to exceed** R50 000 000 (all applicable taxes included) and therefore the **80/20**. Preference point system shall be applicable; or

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100



- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;



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SBD 6.1

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

P_{\min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0



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SBD 6.1

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1 B-BBEE Status Level of Contributor: = (maximum of 10 or 20 points)
(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

- 7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES		NO	
-----	--	----	--

- 7.1.1 If yes, indicate:

- i) What percentage of the contract will be sub-contracted %
ii) The name of the sub-contractor
iii) The B-BBEE status level of the sub-contractor.....
iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES		NO	
-----	--	----	--

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

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SBD 6.1

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm.....

8.2 VAT registration number.....

8.3 Company registration number.....

8.4 TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One person business/sole propriety

Close corporation

Company

(Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

.....

.....

8.6 COMPANY CLASSIFICATION

Manufacturer

Supplier

Professional service provider

Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of



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SBD 6.1

contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES

1.
2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:
ADDRESS
.....
.....



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SBD 7.2

CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to (name of the institution) in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Filled in task directive/proposal;
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
 - Declaration of interest;
 - Declaration of bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.



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4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

WITNESSES

1

2

NAME OF FIRM

DATE/...../.....



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CONTRACT FORM - RENDERING OF SERVICES

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I..... in my capacity as accept your bid under reference number dated.....for the rendering of services indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	B-BBEE STATUS LEVEL OF CONTRIBUTION	MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable)



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4. I confirm that I am duly authorised to sign this contract.

SIGNED AT ON

NAME (PRINT).....

SIGNATURE

OFFICIAL STAMP

WITNESSES

1

2

GOVERNMENT PROCUREMENT
GENERAL CONDITIONS OF CONTRACT
July 2010

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

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General Conditions of Contract

1. Definitions

1. The following terms shall be interpreted as indicated:
 - 1.1 “Closing time” means the date and hour specified in the bidding documents for the receipt of bids.
 - 1.2 “Contract” means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - 1.3 “Contract price” means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
 - 1.4 “Corrupt practice” means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
 - 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
 - 1.6 “Country of origin” means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
 - 1.7 “Day” means calendar day.
 - 1.8 “Delivery” means delivery in compliance of the conditions of the contract or order.
 - 1.9 “Delivery ex stock” means immediate delivery directly from stock actually on hand.
 - 1.10 “Delivery into consignees store or to his site” means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
 - 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.

- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.

- 1.25 “Written” or “in writing” means handwritten in ink or any form of electronic or mechanical writing.
- 2. Application**
- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.
- 3. General**
- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za
- 4. Standards**
- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.
- 5. Use of contract documents and information; inspection.**
- 5.1 The supplier shall not, without the purchaser’s prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser’s prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier’s performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier’s records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.
- 6. Patent rights**
- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.
- 7. Performance**
- 7.1 Within thirty (30) days of receipt of the notification of contract award,

security

the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.

- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

**8. Inspections,
tests and
analyses**

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the

cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2 Documents to be submitted by the supplier are specified in SCC.

11. Insurance

- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental services

- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
 - (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties,

- provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
- (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

- 13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

- 14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:
 - (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
 - (b) in the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

- 15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
- 15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser

- may have against the supplier under the contract.
- 16. Payment**
- 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in Rand unless otherwise stipulated in SCC.
- 17. Prices**
- 17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.
- 18. Contract amendments**
- 18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.
- 19. Assignment**
- 19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.
- 20. Subcontracts**
- 20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.
- 21. Delays in the supplier's performance**
- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily

available.

21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.

21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) if the Supplier fails to perform any other obligation(s) under the contract; or
- (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the

envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.

23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.

23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

- (i) the name and address of the supplier and / or person restricted by the purchaser;
- (ii) the date of commencement of the restriction
- (iii) the period of restriction; and
- (iv) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him

25. Force Majeure

- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
 - (b) the purchaser shall pay the supplier any monies due the supplier.

28. Limitation of liability

- 28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

		(b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.
29. Governing language	29.1	The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.
30. Applicable law	30.1	The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.
31. Notices	31.1	Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
	31.2	The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.
32. Taxes and duties	32.1	A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
	32.2	A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
	32.3	No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.
33. National Industrial Participation Programme (NIP)	33.1	The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.
34. Prohibition of Restrictive practices	34.1	In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
	34.2	If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.

- 34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.



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Department:
Statistics South Africa
REPUBLIC OF SOUTH AFRICA

APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO PROVIDE GEOSPATIAL SUPPORT TO THE CHIEF DIRECTORATE: GEOGRAPHY AT STATISTICS SOUTH AFRICA ON AN ONGOING AND NEEDS BASIS FOR A PERIOD OF 60 MONTHS.

AIM AND BID SPECIFICATION

1. AIM

To invite a panel of service providers to provide specialist technical support to the Chief Directorate: Geography on an ongoing and needs basis for a period of 60 months to support the Household-Based Surveys, User paid Surveys and for the preparation of the upcoming Community Survey.

2. BACKGROUND

Statistics South Africa (Stats SA) has adopted a strategy to innovate and modernise its Statistical Value Chain in order to achieve efficiencies and improve product quality.

The implementation of the Medium-Term Strategic Framework (MTSF), the organisation's 5-year strategic plan, the annual work programmes and the Geospatial Strategy, requires the Geography division to develop geospatial tools and systems to support the organisation in realizing its digital vision.

As part of the digital vision implementation, a number of surveys were migrated to a digital platform. Since 2017, as a result of lessons learnt from the Community Survey 2016 and other subsequent surveys, the organization has been investing in the development of an end to end geo-statistical platform in preparation for the first digital Census.

Over the next 60 months the organisation seeks to enhance, expand, and maintain the existing geo-statistical platform and the geospatial frame to support the implementation of its annual programmes and for the preparation of the next major survey, namely Community Survey 2026.

The Chief Directorate: Geography plays an integral part in the implementation of the digital strategy by introducing a georeferenced statistical frame in the form of a Geospatial Information Frame (GIF), which serves as a critical input to facilitate statistical data collection. The GIF consists of the following layers:

- The address layer, which consists of dwelling structures without formal addresses. These are mostly found in informal and traditional areas.
- The Dwelling Frame layer, which is a register of the spatial location of dwelling units and other structures and forms the foundation for the GIF. The register consists of approximately 16 million points, with approximate 7 million linked to an address. This provides for an accurate sampling frame.
- The Enumeration Area (EA) layer, which is a demarcated layer used mainly by Stats SA to define a manageable workload unit for enumeration purposes during a Census. EA maintenance and demarcation is an ongoing process with the view of having completely demarcated EA set available 12 months prior to a census undertaking.
- The Master Sample PSU layer, The Fieldworker, Fieldwork Supervisor and Fieldwork Coordinator Units, which are used to manage workload and field operations.

- The Small Area Layer, which is a spatial layer consisting of an aggregated set of EAs that is combined in such a way that confidentiality is preserved. This is the lowest geographic level used for Census dissemination.
- The Place Name Database, which is a spatial frame consisting of a main - and a sub-place name layer that describes an area by a name. This layer involves the maintenance and demarcation of place names on an ongoing basis with the view of being available 12 months prior to conducting a census.

3. SCOPE OF WORK

NOTE:

- This work is in preparation for the upcoming Community Survey (CS) and the ongoing annual Household surveys and user paid surveys.
- Successful bidders are required to provide an end to end geospatial solution, On-Job training, In-house Skills Development, GIS Software training, and training manuals for the application tools and GIS Software training.

The Geography Division would like to procure the services for the support, maintenance, customisation of the existing end-to-end geospatial application solution, the acquisition of spatial datasets and the **provision of the GIS Software Licenses and Renewals including support and maintenance for a period of 60 months**. The service provider(s) must be able to provide services that will augment the capacity and capability of the Geography division in the following areas:

3.1. GIS Operations (GIF updates)

- Office update.
- Fieldwork update.
- Creation and/or the maintenance of Fieldworker, The Master Sample PSU layer, Fieldwork Supervisor and Fieldwork Coordinator Units.

3.2. Mobile and web applications

- **Mobile Applications** (Type of application software design to run on a mobile device)
Maintain, enhance, customise, support, the existing mobile navigation interface/app on devices which facilitates, the following: -
 - The navigation of fieldworkers to administer CAPI based surveys;
 - Collection of geo-referenced data in the field;
 - Unpacking of records at a DU
 - Updating and maintenance of the GIF (by adding a point, deleting a point, moving a boundary while in the field)
 - Updating/syncing records to the centralised geodatabase instantly.
 - Ability to work online as well as cache information for offline functionality

- **Web applications** (Application software that runs in a web browser available to users with an active network connection)

Maintain, enhance, customize and support a Web-based geospatial applications, utilised by Stats SA officials in Head Office, Provinces and Districts to update GIF datasets. The customised tools have the following functionalities: -

- Quality Assurance feature, to conduct preliminary checks on edits and updates to the GIF.
 - Integration of work allocation into the master database so that report can be drawn from the dashboard.
 - Workload Assignment, used to assign fieldworkers work areas
 - Workflow Management used to send link of work allocation, monitor work allocated to the officials
 - Data Query, enables basic spatial data queries that do not require a GIS specialist.
 - Data Capture, which enables the officials to capture, delete and edit points during surveys
 - Email Alert, an interface trigger to allow users to be aware of the next step
 - Progress Reporting, done by allocation, assignment, area, user.
- **Dashboard Applications** (Information management tool that tracks, gathers, and display business data/processes interactively i.e. visualization)
 - Reporting dashboard integrated with a live production spatial database and allowing Provincial and Head Office officials, to monitor and draw progress reports on surveys in the field.
- **Modes of data collection integrated**
 - Embedded multimodal data collection techniques, which will be utilised for Community Surveys and the ongoing Household Surveys and User-paid Surveys,
 - CAPI (Computer Assisted Personal Interview) – Face-to-face interview by the Fieldworker with the respondent. Information captured by the Fieldworker into an electronic questionnaire on a tablet. Data synchronized from the device to a central server
 - CATI (Computer Assisted Telephonic Interview) – Telephonic interview by an Interviewer with the respondent, done through a call centre approach. Information captured by an Interviewer onto an electronic system
 - CAWI (Computer Assisted Web Interview) – Respondent accesses an electronic questionnaire through a web portal. Information captured through self-enumeration by the respondent. (how will the third party interaction be handled?)
 - All three modes of data collection are products provided for by a third party. The CAPI technique integrated with the mobile mapping interface on the front-end, while the CATI and CAWI integrate at the back-end through published service layers and database view provision.

3.3. Spatial database management and support (Deals with storage indexing and querying of data with spatial features)

- Maintenance, enhancement, support, and or customisation of a relational Microsoft SQL spatial database that services the Head Office and the Provinces for Household Surveys and User Paid Surveys
- The Application tools are used to manage the central databases maintenance and support.

3.4. Geospatial data management and quality assurance. Database Management System containing specific geographic information about each data point such as identity, location, shape, orientation, etc.)

3.5. Imagery services (Aerial photos, Satellite, etc.)

- Processing, publishing and cataloguing of a centralised library of imagery, which includes an Imagery catalogue of streaming cloud service imagery and downloaded Images on the server to be utilised in the field in areas without network coverage.

3.6. Vector dataset acquisition (Data type stored as points, lines and polygons with associated attribute data)

- Collection, analysis and dissemination of spatial and related non-spatial information from various data custodians

3.7. Specialized consulting services in relation to geospatial industry

- Specialized consultation but not limited to in services such as data integration, systems integration and interoperability, analytics, architecture, advanced training, and other.

3.8. Provision of GIS Software Licenses, renewal, support and maintenance for a period of 60 months and the training thereof.

- Provision of **GIS Software Licenses and the training** therein for Head Office and Provincial offices as per operational requirements. This will complement the Mobile Navigation, web and other Customised geospatial tools currently in use.
- GIS Software Training manual, videos, tutorials and demonstration to be included as part of trainings

NOTE: Bids will only be considered from bidders who are qualified and experienced in providing geospatial services, which cover spatial data provision and management, resourcing, delivery and support of GIS projects and solutions. Stats SA reserves the right to appoint one or more service providers.

The services required will be on an “as and when required” basis. No retainer arrangements or payments are applicable.

4. SPECIFICATIONS AND REQUIREMENTS OF PRODUCTS

The service provider(s) may bid for one or more sub-section(s) outlined below. A sub-section is evaluated independently of the other e.g. bidding for 4.1, you will have to comply with all points from 4.1.1 to 4.1.6 to be able to move to the next evaluation phase in sub-section 9.1.

Mandatory requirements

- Bidders are required to EXPLICITLY MARK EITHER “Yes” OR “No” to indicate compliance or non-compliance with each and every mandatory requirement. Failure to do so will be taken as a “No”.
- Bidders must comply with ALL points under sub-section 4.1 to move to the next evaluation phase in sub-section 9.1.
- Bidders must comply with ALL points under sub-section 4.2 to move to the next evaluation phase in sub-section 9.2.
- Bidders must comply with ALL points under sub-section 4.3 to move to the next evaluation phase in sub-section 9.3.
- Bidders must comply with ALL points under sub-section 4.4 to move to the next evaluation phase in sub-section 9.4.

- Bidders must comply with ALL points under sub-section 4.5 to move to the next evaluation phase in sub-section 9.5.
- Bidders must comply with ALL points under sub-section 4.6 to move to the next evaluation phase in sub-section 9.6.
- Bidders must comply with ALL points under sub-section 4.7 to move to the next evaluation phase in sub-section 9.7.
- Bidders must comply with ALL points under sub-section 4.8 to move to the next evaluation phase in sub-section 9.8.

Please note: Bidders must provide substantiation as an addendum to their response document and Signed letter of reference from the organization the services were rendered, where substantiation is located. **The service provider(s) are to choose one or more sub-section outlined below to support the geospatial frame activities in the Chief Directorate: Geography.** Evaluation will be done per sub-section where a bidder can qualify for one or more sub-sections With reference to section 8.3

Specifications	Yes	No	COMMENTS
4.1. GIS Operations (GIF updates and demarcation)			
4.1.1. Experience in the cleaning and maintenance of dwelling frame/address data. Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	
4.1.2. Experience in extracting address data from other spatial data sets. Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	
4.1.3. Experience in training and capacity development within municipalities around use and update of address data. Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	
4.1.4. Experience in mechanism for data sharing through an automated web process in line with the collaborative maintenance initiative. Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	
4.1.5. Experience in the demarcation of areas/polygons. Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	
4.1.6. Experience in creating contiguous working units by merging or splitting of polygons using a certain criterion. Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	
4.2. Mobile and web-based application			
4.2.1. Experience in GIS mobile update application/systems development, customization, maintenance and/or support. Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	
4.2.2. Experience in GIS desktop update application/systems development, customization, maintenance and/or support. Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	

4.2.3. Experience in workflow management application/systems development, customization, maintenance and/or support. Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	
4.2.4. Experience in GIS working unit creation application/systems development, customization, maintenance and/or support. Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	
4.2.5. Experience in spatial management reporting GIS-related datasets, including data visualization techniques, graphs and charts application/systems development, customization, maintenance and/or support. Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	
4.2.6. Experience in smooth system performance and load balancing technique. Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	
4.2.7. Experience in the integration and interoperability of systems and data.	<input type="checkbox"/>	<input type="checkbox"/>	
4.3. Spatial database management and support			
4.3.1. Experience in processing vector or raster data from various formats and coordinate systems into SQL Database Management System (DBMS). Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	
4.3.2. Experience in performing geo-processing functions in the DBMS. Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	
4.3.3. Experience in scheduling, version control and maintaining SQL DBMS backups. Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	
4.3.4. Experience in creating database designs and test scripts in order to support system development and testing in SQL DBMS. Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	
4.3.5. Experience in spatial data migration. Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	
4.4. Imagery services			
4.4.1. Experience in processing, publishing and cataloguing. Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	
4.5. Geospatial data management and quality assurance			
4.5.1. Experience in data cleaning and topology validation. Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	
4.5.2. Experience in cross-verification of information in alpha databases against the respective database. Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	

4.5.3. Experience in indexing of spatial data. Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	
4.5.4. Experience in quality assurance of spatial data for publishing and distribution. Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	
4.6. Vector dataset acquisition			
4.6.1. Are you a private custodian/spatial data vendor of value-add vector dataset that could help in execution of the functions listed in section 3? Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	
4.7. Specialised consulting services			
4.7.1. Experience in specialized services in relation to geospatial industry. Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	
4.8. Provision of GIS Software Licenses and Renewals including support and maintenance for a period of 60 months and the training thereof			
4.8.1. Experience in software supply. Please specify the type of software.	<input type="checkbox"/>	<input type="checkbox"/>	
4.8.2. RSA Presence – The bidder must be a South African registered business entity and they must have an operational office within the Republic of South Africa. Substantiate by attaching company registration information.	<input type="checkbox"/>	<input type="checkbox"/>	
4.8.3. GIS Software products – Bidders must supply GIS software products developed on open standards to ensure a high level of interoperability across platforms, databases, development languages, and applications. The GIS software products should be capable of integrating services and data from multiple sources and in different raster and vector formats. Easy sharing of spatial data by multiple users Substantiate how your solution/ software provides this functionality:	<input type="checkbox"/>	<input type="checkbox"/>	
4.8.4. Company Desktop GIS Software Licenses Supply and Maintenance Track record – The bidder must have a minimum of three years' experience in providing Desktop GIS software licenses, maintenance and support. The bidder must have provided Desktop GIS software licenses, maintenance and support to at least 2 clients. Substantiate by providing a "Supplier Track Record List" below for contracts:			
First Client Name and contact details Software supplied	<input type="checkbox"/>	<input type="checkbox"/>	
Second Client Name and contact details Software supplied:	<input type="checkbox"/>	<input type="checkbox"/>	

[illegible]

Experience (number of years) in providing GIS Server Software training:	<input type="checkbox"/>	<input type="checkbox"/>	
4.8.8. Experience in training and capacity development within municipalities around use of GIS Software. Please specify.	<input type="checkbox"/>	<input type="checkbox"/>	
5. PROJECT MANAGEMENT			
5.1. Successful bidders shall work in conjunction with the Chief Director: Geography from Statistics South Africa on the planning of the various phases of the service delivery, wherein all the objectives and deadlines will be indicated. This shall include detailed delivery dates and locations.			
5.2. The bidder accepts all financial responsibility regarding the deviation from the set objectives and milestones, which cannot be ascribed to the actions of Statistics South Africa and/or defective equipment of Statistics South Africa.			
5.3. The bidder shall ensure that deviations from the set objectives and milestones, which cannot be ascribed to the actions of Statistics South Africa, be made up in non-recoverable time.			
6. GENERAL CONDITIONS			
The following conditions must be read in conjunction with GCC (General Conditions of Contract).			
6.1. Compliance			
6.1.1. Bidders must comply with the minimum standard of the number of points required as indicated in the specifications of this bid. Where additional information is required, bidders shall respond in full and attach an addendum, clearly indicating the corresponding relevant section or paragraph they are referring to.			
6.1.2. It is imperative that bidders indicate their compliance with all the conditions as outlined in the GCC.			
6.1.3. Bidders must respond to each question on the bid document in detail, and not refer to other responses provided elsewhere in the bid document. Supplying responses by referring to other sections will under no circumstances be accepted.			
6.1.4. The bid shall be valid for 90 days after the closing date.			
7. SPECIAL CONDITIONS			
7.1. Bidders shall submit, as part of their bid documents, the Board Resolution confirming that the person signing the bid document is duly authorised to do so and to conclude any legal documents on behalf of the company.			
7.2. Upon award of the bid, the successful bidder shall enter into an agreement with the department. The said agreement shall be in a format prescribed by the department.			

7.3. Stats SA shall conduct security screening of bidders in compliance with section 2A of the National Strategic Intelligence Act, 2002 (Act No. 67 of 2002). This security screening shall be done through an independent body/organisation.

7.4. Stats SA reserves the right to contact the organisations where the bidders have provided a printing service, to obtain reference regarding the expertise and general standard of work of the bidder.

7.5. Stats SA is not responsible for costs relating to the further training of personnel of the bidder during preparations of this bid.

7.6. Adverse findings could impact on the conclusion of the contract, inclusive of termination without recourse.

7.7. The successful bidder shall provide the service required based on the set timelines as provided by the department.

8. COMPANY OVERVIEW

A comprehensive company profile of the bidder shall be attached in an addendum to the response to the bid. The profile shall contain at least the following information:

8.1. Company/organisational structure.

8.2. The composition of bidding companies should have a GIS Practitioner as project manager who should be registered with the South African Geomatics Council as either a Professional or a Technologist, a Database Administrator and a System Developer with the knowledge and experience in developing spatial systems.

8.3. A list of reference organisations (listing contact name, address, telephone, fax and e-mail address) where the bidder has provided services for the last 36 months (either as individual firms or as the bidding consortium). Reasonable detail to enable adjudication is required. Statistics South Africa reserves the right to contact or visit any of the persons on the list in order to obtain information regarding the quality of services provided by the bidder (as individual firms or as a bidding consortium).

9. EVALUATION CRITERIA

The bidder will be evaluated only on the functionality of the service provider, which will be evaluated using the following criteria and points.

NB: Bidders who did not comply with mandatory requirements in section 4 will be considered as submitting a non-responsive bid and will not be considered for further evaluation.

- Evaluation will be done per sub-section where a bidder can qualify for one or more sub-sections.
- Bidders that score less than 25 points out of 30 per sub-section will be considered as submitting a non-responsive bid and will not be considered for **Panel of Service Providers**.
- Where compulsory registration is required will and can bidders be verified against the registered database of the South African Geomatics Council (SAGC) – website: <https://www.sagc.org.za/>

The bid submission will have to contain sufficient information to demonstrate to the bid evaluators that they are able to deliver and comply with the set standards. Attach proof to the bidding documents with cross-referencing

to relevant paragraph numbers. Bids not completed in this manner will be considered incomplete and will be disqualified.

FUNCTIONALITY	Points
9.1. GIS Operations (GIF updates and demarcation)	30
9.1.1. Compulsory registration of the GIS Practitioner (Project leader) with the South African Geomatics Council (SAGC). GISc Professional 10 GISc Technologist 8 GISc Technician 5 None 0	10
9.1.2. Proven experience of the GIS Practitioner (Project leader) for having managed the functions mentioned in sub-sections 4.1 5 years and more 10 3–4 years 5 1–2 years 1 Less than 1 year 0	10
9.1.3. Contactable references of where work was done by the GIS Practitioner (Project leader) the functions mentioned in sub-sections 4.1 to be attached. 3 references 10 2 references 5 1 reference 1 No references 0	10
9.2. Mobile and web-based application	30
9.2.1. Proven experience of the System Developer for developing spatial applications or systems. 5 years and more 10 3–4 years 5 1–2 years 1 Less than 1 year 0	10
9.2.2. Contactable references of where work was done by the System Developer in relation to spatial applications or systems to be attached. 3 references 10 2 references 5 1 reference 1 No references 0	10

<p>9.2.3. Compulsory registration of the GIS Practitioner responsible for value added vector datasets with the South African Geomatics Council (SAGC).</p> <p>GISc Professional 10</p> <p>GISc Technologist 5</p> <p>GISc Technician 1</p> <p>None 0</p>	10
9.3. Spatial database management and support	30
<p>9.3.1. Proven experience of the Database Administrator for managing spatial databases.</p> <p>5 years and more 10</p> <p>3–4 years 5</p> <p>1–2 years 1</p> <p>Less than 1 year 0</p>	10
<p>9.3.2. Contactable references of where work was done by the Database Administrator in relation to spatial databases to be attached.</p> <p>3 references 10</p> <p>2 references 5</p> <p>1 reference 1</p> <p>No references 0</p>	10
<p>9.3.3. Proof of qualifications of the Database Administrator to be attached</p> <p>Masters or equivalent 10</p> <p>Honours or equivalent 5</p> <p>Bachelors or equivalent 1</p> <p>Less than Bachelors 0</p>	10
9.4. Imagery service	30
<p>9.4.1. Proven experience of processing, publishing and cataloguing of imagery.</p> <p>5 years and more 10</p> <p>3–4 years 5</p> <p>1–2 years 1</p> <p>Less than 1 year 0</p>	10
<p>9.4.2. Contactable references of where work was done to be attached.</p> <p>3 references 10</p> <p>2 references 5</p> <p>1 reference 1</p> <p>No references 0</p>	10

9.4.3. Proof of qualifications of the Remote Sensing/Photogrammetry/GIS Practitioner to be attached Masters or equivalent 10 Honours or equivalent 5 Bachelors or equivalent 1 Less than Bachelors 0	10
9.5. Geospatial data management and quality assurance	30
9.5.1. Compulsory registration of the GIS Practitioner (Project leader) with the South African Geomatics Council (SAGC). GISc Professional 10 GISc Technologist 5 GISc Technician 1 None 0	10
9.5.2. Proven experience of the GIS Practitioner (Project leader) for having managed the functions mentioned in sub-sections 4.5 5 years and more 10 3–4 years 5 1–2 years 1 Less than 1 year 0	10
9.5.3. Contactable references of where work was done by the GIS Practitioner (Project leader) the functions mentioned in sub-sections 4.5 to be attached. 3 references 10 2 references 5 1 reference 1 No references 0	10
9.6. Vector dataset acquisition	30
9.6.1. Proven experience of providing vector dataset. 5 years and more 10 3–4 years 5 1–2 years 1 Less than 1 year 0	10
9.6.2. Contactable references of clients that used your dataset 3 references 10 2 references 5 1 reference 1 No references 0	10

9.6.3. Compulsory registration of the GIS Practitioner responsible for value added vector datasets with the South African Geomatics Council (SAGC). GISc Professional 10 GISc Technologist 5 GISc Technician 1 None 0	10
9.7. Specialised consulting services, training and skills transfer (e.g. system architect or analyst with spatial background)	30
9.7.1. Experience of specialized consulting services in relation to the geospatial industry 5 years and more 10 3–4 years 5 1–2 years 1 Less than 1 year 0	10
9.7.2. Contactable references of specialized consulting services in relation to the geospatial industry where work was done to be attached. 3 references 10 2 references 5 1 reference 1 No references 0	10
9.7.3. Proof of qualifications of the Specialist to be attached Masters or equivalent 10 Honours or equivalent 5 Bachelors or equivalent 1 Less than Bachelors 0	10
9.8. Provision of GIS Software Licenses GIS Software License renewal maintenance and support and the training	30
9.8.1. Compulsory registration of the GIS Practitioner (Project leader) with the South African Geomatics Council (SAGC). GISc Professional 10 GISc Technologist 8 GISc Technician 5 None 0	10
9.8.2. Proven experience of the GIS Practitioner (Project leader) for having managed the functions mentioned in sub-sections 4.1 5 years and more 10 3–4 years 5 1–2 years 1 Less than 1 year 0	10

9.8.3. Contactable references of where work was done by the GIS Practitioner (Project leader) the functions mentioned in sub-sections 4.1 to be attached.	10
3 references	10
2 references	5
1 reference	1
No references	0

10. B-BBEE points are as follows:

B-BBEE status level of contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

	Comply: Yes/No	COMMENT
11. SUBMISSION OF BIDS 11.1. Bidders are required to submit one (1) original plus one (1) copy and electronic copy (USB) of the bid document. 11.2. Stats SA may request clarification or further information regarding any aspect of the bid. The bidder must supply the requested information within 48 hours after the request has been made; otherwise the bidder may be disqualified.		
12. BRIEFING SESSION A compulsory briefing session will be held as follows: Date: 19 October 2022 Time: 11:00 AM Venue: Isibalo House, Koch Street, Salvokop, Pretoria NB: Bidders who do not attend a compulsory briefing session will be disqualified.		

13. ENQUIRIES

For more information, please contact:

Bid Office

Tel: 012 310 8940/2946/2114 or 012 406 3154

E-mail address: bidoffice@statssa.gov.za