

Stats SA provides scientific knowledge that enables society to understand complex socio-economic phenomena. It draws its mandate from the Statistics Act, 1999 (Act No 6 of 1999). Stats SA strives to excel in the following five competencies: Intellectual capability to lead the scientific work of statistics, Technological competence for purposes of large-scale processing and for complex computations and accessibility of information to the public, Logistical competence for deployment of (forward and reverse) logistics of large-scale field operations and for strategic choices regarding operational efficiency and cost-effectiveness, Political competence in understanding the political environment without being political or Politicised (commitment of delivery without fear or favour), Administrative competence: The ability of bringing it all together.

APPLICATIONS: All applications must be submitted online on the following link:
www.statssa.gov.za/recruitment

CLOSING DATE: 12 December 2025

NOTE: Applications must be submitted online and must be completed in full on all fields including the declaration part. Clear indication of the post and reference number that is being applied for must be selected. The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Submission of certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary are optional and will only be submitted by shortlisted candidates to HR on or before the day of the interview date. General information: **Females, youth and people with disabilities are targeted for these positions and are hereby encouraged to apply.** The shortlisted candidate(s) will be required to undergo a Competency Assessment and must be available for interviews at a date and time determined by Statistics South Africa. The successful candidate(s) will be required to sign an annual performance agreement, disclose his/her financial interests and be subjected to security clearance. Applications that do not comply with the requirements will not be taken into consideration. If you have not received a response from this Department within three months of the closing date, please consider your application unsuccessful. **NOTE:** Statistics South Africa reserves the right to fill or not fill the below-mentioned post.

POST: ASSISTANT DIRECTOR: ORGANISATIONAL DESIGN & JOB EVALUATION (5 POSTS) REF NO: 01/11/25HO

Term: 12 Months Fixed Term Contract

SALARY: R468 459 per annum (Salary Level 9)

CENTRE: Head Office, Pretoria

REQUIREMENTS: A three-year tertiary qualification in any of the following fields, Human Resources/ Organisational Development/ Organisation Design/ Work Study/ Management Sciences. At least 2 to 3 years' relevant experience in organisational design, job design, job evaluation and work study. Exposure on organisational functionality assessment (OFA) will be an added advantage. Computer skills in MS Office Suite (e.g. MS Word, MS Excel, PowerPoint); structure design system (e.g. Orgplus); and job evaluation system (e.g. Equate / Evaluate / etc). Communication and supervisory skills. Knowledge of applicable regulatory frameworks. An innovative thinker who is assertive, team –orientated and customer focused, Ability to handle stressful situations, Ability to handle high work volumes, Ability to work under pressure to meet tight deadlines. Willingness to travel.

DUTIES: Develop and review organisational and functional structures. Develop and review job descriptions. Conduct job evaluation and implement applicable resolutions and directives. Conduct work study investigations. Coordinate organisational functionality assessment (OFA) projects. Supervise Junior Officers.

ENQUIRIES: Ms S Khoza Tel: 012 310 8097