



stats sa

Department:
Statistics South Africa
REPUBLIC OF SOUTH AFRICA

Stats SA provides scientific knowledge that enables society to understand complex socio-economic phenomena. It draws its mandate from the Statistics Act, 1999 (Act No 6 of 1999). Stats SA strives to excel in the following five competencies: • Intellectual capability to lead the scientific work of statistics • Technological competence for purposes of large-scale processing and for complex computations and accessibility of information to the public • Logistical competence for deployment of (forward and reverse) logistics of large-scale field operations and for strategic choices regarding operational efficiency and cost-effectiveness • Political competence in understanding the political environment without being political or Politicised (commitment of delivery without fear or favour) • Administrative competence: The ability of bringing it all together.

Deputy Director-General: Population and Social Statistics
(One permanent position exists in the Population and Social Stats branch at Head Office, Pretoria)
(Salary level 15: R1 521 591 all-inclusive remuneration package per annum)
(Ref. No.: 01/10/21HO)

Job Purpose: To direct, co-ordinate and manage the Population and Social Statistics branch, to provide relevant, accurate and timely population and social statistics through the application of internationally acclaimed practices, in order to support decision-making and planning. The incumbent will be responsible for the strategic leadership and management of the following chief directorates within the branch: Poverty & Inequality, Labour Statistics, Demographic and Population Statistics, Social Statistics and Health and Vital Statistics.

Key Performance Areas: • Drive the production of health and vital statistics including causes of death, registered births, tourism and migration, marriages and divorces, and other health statistics • Drive the production of social statistics covering education, social security and service delivery • Drive the production of population statistics in relation to census and community survey data • Drive the production of demographic dynamics including mid-year population estimates (community survey) • Drive the production of labour market statistics and information on emerging phenomena for measuring employment • Drive the production of poverty and inequality statistics and information of the dimension of poverty • Drive research projects to better respond to user demands • Promote continuous service delivery improvement • Provide leadership in strategic and operational planning • Ensure effective personnel and financial resource management • Ensure the continuous service delivery improvement • Represent Statistics South Africa in national, regional and international forums.

Prerequisites: • Honours degree (NQF Level 8) in Demography, Statistics, Sociology or Economics • At least 8 years of relevant experience at senior management level • Demonstrated understanding of statistical ethics and the fundamental principles of official statistics • Extensive quantitative research experience • Demonstrated competence and a proven track record in managing large household surveys or censuses and compiling statistical reports • A good understanding of Government policies and initiatives and the role of information in Government decision-making • Demonstrated strategic and operational management ability and experience • Experience in leading and managing transformation, change and diversity • Ability to work in cross-cutting/functional projects/teams.

Person Profile: • Excellent communication skills • Excellent analytical, conceptual and numerical skills • Good interpersonal skills and the ability to handle multiple and complex tasks and projects • Dynamic, self-driven, innovative and result-orientated • Strong service delivery, customer and quality focus • Experience in budget preparation and control • Ability to work under pressure and to tight deadlines • Excellent computer skills.

Deputy Director-General: Corporate Services
(One permanent position exists in the Corporate Services branch at Head Office, Pretoria)
(Salary level 15: R1 521 591 all-inclusive remuneration package per annum)
(Ref. No.: 02/10/21HO)

Job Purpose: To support the Head of the Department and other senior managers in the execution of their functions towards the attainment of strategic objectives, by providing sound governance; compliance practices; and support in implementing corporate services functions. The incumbent will be responsible for the strategic leadership and management of the following chief directorates within the branch: Human Resource Management & Development, Financial Administration (administratively) and Facilities, Transport & Security Management as well as the Legal Services directorate.

Key Performance Areas:

- Ensure provision of innovative, effective and efficient human resources service in the organisation which includes organisation design, recruitment and appointment and terminations, benefit administration, HR coordination, HR monitoring and evaluation, training and development, employee health and wellness, labour relations, talent management
- Ensure provision of innovative, effective and efficient physical environment services which includes facilities, transport and security management
- Ensure provision of innovative, effective and efficient legal advisory services
- Monitor the corporate service function at provincial offices
- Ensure provision of innovative, effective and efficient strategic and operational corporate support to organisational projects such as censuses and surveys
- Ensure provision of innovative, effective and efficient strategic and operational corporate support to other projects such as Stats SA's hosting national, regional and international events
- Promote continuous innovative service delivery improvements
- Provide leadership in strategic and operational planning
- Ensure effective personnel and financial resource management
- Ensure the continuous service delivery improvement
- Represent Statistics South Africa in national, regional and international forums
- Administratively oversee the administration of financial matters in relation to the Chief Directorate: Financial Management.

Prerequisites:

- Honours degree (NQF Level 8) in Public Administration or Commerce or equivalent with majors in Human Resources / Financial Administration
- At least 8 years of relevant experience at senior management level
- Experience in corporate service environment
- Experience in a project-driven environment
- Demonstrated strategic and operational management ability and experience
- Experience in budget preparation and control
- Experience in strategy, transformation, change and diversity
- Knowledge of government policies and initiatives and the role of information in government decision-making
- Ability to work in cross-cutting/functional projects/teams
- Good understanding of government policies and initiatives
- Demonstrated understanding of statistical ethics and fundamentals of the principles of official statistics.

Person Profile:

- Excellent communication skills
- Excellent analytical, conceptual and numerical skills
- Good interpersonal skills and the ability to handle multiple and complex tasks and projects
- Dynamic, self-driven, innovative and result-orientated
- Strong service delivery, customer and quality focus
- Experience in budget preparation and control
- Ability to work under pressure and to tight deadlines
- Excellent computer skills.

Deputy Director-General: South African National Statistics System
(One permanent position exists in the South African National Statistics System branch at Head Office, Pretoria)
(Salary level 15: R1 521 591 all-inclusive remuneration package per annum)
(Ref. No.: 03/10/21HO)

Job Purpose: To lead the coordination of statistical data production within the South African National Statistical System. The incumbent will be responsible for the strategic leadership and management of the following chief directorates within the branch: Economic Subsystem, Social Subsystem, Data and Information Management, Independent Assessment Unit and Statistical Reporting.

Key Performance Areas: • Provide strategic leadership in the coordination of production of statistics in social, economic and environmental subsystems by developing and implementing a National Strategy for Development of Statistics (NSDS); applying SASQAF light on relevant data and ensuring implementation of ShaSA 2 • Lead the coordination of the data transfer and data sharing amongst entities of National Statistical System by developing and implementing a blueprint for a SANSS-wide data repository and expanding the use of E-data transfer and dissemination tools amongst SANSS members • Lead the coordination of statistical reporting according to national, regional and international requirements by developing and implementing protocols for development, compliance and reporting of statistics; ensuring indicator alignment of key developmental frameworks such as National Development Plan (NDP), Agenda 2063 and Sustainable Development Goals (SDGs) • Lead the statistical assessment of data producers and designate as official by conducting independent assessments on economic, social and environmental statistics publications • Provide leadership in strategic and operational planning • Ensure effective personnel and financial resource management • Ensure the continuous service delivery improvement • Represent Statistics South Africa in national, regional and international forums.

Prerequisites: • Honours degree (NQF Level 8) in Statistics / Economics / Demography / Geography • At least 8 years of relevant experience at senior management level • Proven track record in research, statistical processes, managing large statistical projects especially marshalling large scale logistics • Demonstrated strategic and operational management ability and experience • Experience in budget preparation and control • Experience in strategy, transformation, change and diversity • Knowledge of government policies and initiatives and the role of information in government decision-making • Ability to work in cross-cutting/functional projects/teams • Good understanding of government policies and initiatives • Demonstrated understanding of statistical ethics and fundamentals of the principles of official statistics.

Person Profile: • Excellent communication skills • Excellent analytical, conceptual and numerical skills • Good interpersonal skills and the ability to handle multiple and complex tasks and projects • Dynamic, self-driven, innovative and result-orientated • Strong service delivery, customer and quality focus • Experience in budget preparation and control • Ability to work under pressure and to tight deadlines • Excellent computer skills.

Deputy Director-General: Statistical Support and Informatics
(One permanent position exists in the Statistical Support and Informatics branch at Head Office, Pretoria)
(Salary level 15: R1 521 591 all-inclusive remuneration package per annum)
(Ref. No.: 04/10/21HO)

Job Purpose: To optimise the use of technology in the production and use of official statistics as well as promote and provide better access to official statistics. The incumbent will be responsible for the strategic leadership and management of the following chief directorates within the branch: Business Modernisation, Information Communication Technology, Advocacy and Dissemination, Publication Services and Analytical Studies.

Key Performance Areas: • Provide strategic leadership in the provision of a stable, reliable and functional ICT environment by creating and expanding a broadband infrastructure, stabilising ICT infrastructure in head office, provincial and district offices as well as continuously improving network connectivity • Drive the modernisation of business processes through information management and the application of technology by researching, developing and implementing platforms to automate data collection, processing and dissemination; by establishing, developing and implementing an enterprise architecture programme and capability as well as establishing and implementing knowledge management environment • Ensure compilation of multidisciplinary publications through provision of professional language, graphic design and compilation & printing services • Coordinate and enhance analytical studies in Stats SA

by developing and implementing strategy to research and execute predictive modelling techniques along with technologies Taking lead in organisational communication and marketing activities to ensure information flow both internally and externally as well as to enhance the public image and credibility of the organisation • Provide leadership in strategic and operational planning • Ensure effective personnel and financial resource management • Ensure the continuous service delivery improvement • Represent Statistics South Africa in national, regional and international forums.

Prerequisites: • Honours degree (NQF Level 8) in Statistics/Project Management • At least 8 years of relevant experience at senior management level • Proven track record in research, statistical processes, managing large statistical projects especially marshalling large scale logistics • Demonstrated strategic and operational management ability and experience • Experience in budget preparation and control • Experience in strategy, transformation, change and diversity • Knowledge of government policies and initiatives and the role of information in government decision-making • Ability to work in cross-cutting/functional projects/teams • Good understanding of government policies and initiatives • Demonstrated understanding of statistical ethics and fundamentals of the principles of official statistics.

Person Profiles: • Excellent communication skills • Excellent analytical, conceptual and numerical skills • Good interpersonal skills and the ability to handle multiple and complex tasks and projects • Dynamic, self-driven, innovative and result-orientated • Strong service delivery, customer and quality focus • Experience in budget preparation and control • Ability to work under pressure and to tight deadlines • Excellent computer skills.

Chief Director: Mpumalanga

(One permanent position exists in the Mpumalanga chief directorate, Mpumalanga Provincial Office)

(Salary level 14: R1 251 183 all-inclusive remuneration package per annum)

(Ref. No.: 05/10/21MP)

Key Performance Areas: • Lead in the development of strategic and operational plans, policies and procedures within provincial and district offices • Oversee management of fieldwork operations and data collection in accordance with appropriate national and international standards • Oversee marketing and promotion of statistical products and services, and provision of user information services • Dissemination of Stats SA products and services • Promote the development and establishment of the National Statistical System (NSS) at provincial and local level • Provide strategic leadership in the management of staff, budget and other resources within the provincial and District offices.

Prerequisites: • A three-year tertiary qualification (NQF 7) in Statistics/ Demography/ Economics/ Population Studies • Training in Project Management, Research and survey methodology, Marketing or Customer focus, Financial and Asset Management, Labour Relations and Strategic Management is essential • 5 years' relevant experience at senior managerial level • Extensive knowledge of data collection by means of fieldwork, analysis and report writing • Experience in managing budget and compliance to the PFMA regulations • Experience in corporate strategy, operational planning and management and leadership • Knowledge of project management and change management.

Person Profile: • This position will suit a person with: • Excellent communication, analytical, conceptual, presentation, strategic, architectural, problem solving, interpersonal skills • Dynamic, self-driven, innovative, creative and result orientated, strong service delivery, customer and quality focus, assertive, resilient and self-motivated • Ability to multitask and handle multiple and complex tasks and projects • Ability to work long hours under pressure and meet tight deadlines • Ability to grow and interact within an ever-changing environment • Ability to bring independent and impartial advice into decision making • Willingness to travel and work long hours (overtime and stand-by).

Chief Director: Survey Monitoring & Evaluation
(One permanent position exists in the Survey Monitoring & Evaluation chief directorate, Head Office)
(Salary level 14: R1 251 183 all-inclusive remuneration package per annum)
(Ref. No.: 06/10/21HO)

Key Performance Areas: • Lead in the development of strategic and operational plans, policies and procedures for the Chief Directorate • Oversee the development of monitoring and evaluation strategies and plans for economic, population and social statistics including the census • Provide strategic leadership in the design and development of monitoring and evaluation systems, tools and indicators for surveys in economic, population and social statistics including the census • Manage research, conceptualisation and design of monitoring and evaluation studies • Provide leadership in the management of field operations, processing, analysis and reporting • Provide leadership in the management of the Chief Directorate, staff and other resources • Evaluate and review statistical products.

Prerequisites: • A three-year tertiary qualification (NQF 7 SAQA recognised) in Statistics, Demography, Population Studies, Mathematics, Social Sciences (with Statistics/ Mathematics as a subject) • At least 6 years relevant experience of which 5 years must be at senior managerial level • Training in monitoring and evaluation, Project Management, Management courses or related field is essential • Extensive knowledge of survey methodology • Experience in conducting censuses and surveys • Monitoring and evaluation of surveys and censuses • Extensive experience in facilitation and/or development and/or management of strategy monitoring systems, financial and administrative management, performance and administrative management • Knowledge of MS Office Suite • A valid driver's license.

Person profile: This position will suit a person with: • Good facilitation, report writing, leadership and analytical, communication, Strategic thinking and conflict resolution skills • Assertive and innovative thinker, team player • Ability to communicate at all levels, manage personnel and other resources • Willingness to work under pressure and long hours to meet deadlines • Willingness to travel.

Chief Financial Officer
(One permanent position exists in the Financial Management Services chief directorate, Head Office)
(Salary level 14: R1 251 183 all-inclusive remuneration package per annum)
(Ref. No.: 07/10/21HO)

Key Performance Areas • Manage the chief directorate which comprises of the following directorates: Finance Internal Control and Compliance, Management Accounting, Financial Accounting and Administration as well as Supply Chain and Asset Management • Develop and implement effective financial and provisioning systems, policies and procedures, Responsible for budget planning and management of the department's expenditure, debt, cash, revenue, supply chain, assets and liability • Meet reporting requirements in terms of PFMA and Treasury Regulations • Liaise with audit structure to address identified weaknesses in respect of internal controls • Contribute towards strategic processes in the department • Monitor and ensure compliance to PFMA and Treasury Regulations • Represent Stats SA in various fora • Provide strategic leadership in the management and monitoring of the budget and resources of the chief directorate.

Prerequisites: • A NQF level 7 qualification Financial / Business Management / Administration • At least 6 years relevant experience of which 5 years must be at senior managerial level • CIMA or CA will serve as an added advantage • Demonstrated understanding of statistical ethics and the fundamental principles of official statistics • Extensive quantitative research experience • Training in MS Excel is essential • Knowledge of applicable regulatory frameworks and public sector experience will be an added advantage • Experience in leading and managing transformation, change and diversity • Ability to work in cross-cutting/functional projects/teams, • Knowledge of MS Office Suite • A valid driver's license.

Person profile: This position will suit a person with: • Good facilitation, report writing, leadership and analytical, communication, Strategic thinking and conflict resolution skills • Assertive and innovative thinker, team player •

Ability to communicate at all levels, manage personnel and other resources • Willingness to work under pressure and long hours to meet deadlines • Willingness to travel.

Director: Maintenance of the Statistical Business Register
(One permanent position exists in the Business Register chief directorate, Head Office)
Salary Level 13: R1 057 326 all-inclusive remuneration package per annum)
(Ref No.: 08/10/21HO)

Prerequisites: • A three-year tertiary qualification (NQF 7 SAQA recognised) in Accounting/ Economics and/or Business Management • Training in Financial Management, Human Resource Management, Project Management, Statistics and Commercial Law is essential • At least six years' experience in the statistical production process of which five (5) years must be at a middle management level • Knowledge of analysis, business registers, departmental policies and procedures • Knowledge of Department of Labour, Department of Trade and Industry (specifically CIPC) and South African Revenue Service legislations and regulations • Knowledge of report writing and conducting surveys • Knowledge of MS Office Suite • A valid driver's license.

Key Performance Areas: • Ensure the development of strategic plans, policies/ practice notes, operational plans and Standard Operating Procedures (SOPs) for the directorate and for Business Register systems • Ensure the overall management of the survey for large businesses based on administrative sources analysis and the survey of large businesses based on economic sources analysis • Manage access to BR systems, SAS libraries and folders • Provide technical leadership through research on a relevant Business Register topics • Liaise and provide statistical support to internal and external stakeholders • Manage staff, budget and other resources.

Person Profile: • This position will suit a person with: • Good communication (verbal and written), analytical, conflict resolution, decision making, facilitation and presentation, financial management, interpersonal, accounting practice, leadership, problem solving, report writing and quality management skills • Customer focussed, assertive and strategic thinker • Ability to be accurate and pay attention to detail, co-ordinate, plan strategically and operationally • Ability to think analytically, conceptual and numerically • Ability to work independently and in a team • Willingness to work under pressure and long hours to meet deadlines and handle multiple and complex tasks • Willingness to travel.

Director: Legal Services
(One permanent position exists in the Legal Services directorate, Head Office)
Salary Level 13: R1 057 326 all-inclusive remuneration package per annum)
(Ref No.: 09/10/21HO)

Prerequisites: • A three-year tertiary qualification (NQF 7 SAQA recognised) in Law or related field • Admission as an Attorney or Advocate is essential • Training in management courses will be an added advantage • At least six years' relevant experience of which five (5) years must be at a middle management level • Knowledge of legal prescripts • Knowledge of MS Office Suite, A valid driver's license.

Key Performance Areas: • Provide legal advice and execute necessary legal actions • Manage litigation matters • Advise on the drafting and monitoring of contracts including Service Level Agreements (SLAs) and Memoranda of Understanding (MOUs) • Draft and amend legislation and legal instruments for the department • Provide training on Stats Act and other applicable legal prescripts • Develop and implement internal frameworks such as policies, procedures, as well as strategic, operational, risk and other plans for the directorate • Manage financial and human resources for the directorate.

Person Profile: • This position will suit a person with: • Good communication, presentation, problem solving, research and interpersonal skills • Dynamic, self-driven, innovative, results oriented, strong service delivery, customer and quality focus • Passion for policies, procedures and legal compliance • Willingness to work under pressure and long hours to meet deadlines • Willingness to travel.

APPLICATIONS: All applications must be submitted online by [clicking here](#).

CLOSING DATE: 22 October 2021

NOTE: Applications must be submitted online and must be completed in full on all fields including the declaration part. Clear indication of the post and reference number that is being applied for must be stated. A recent, comprehensive CV, specifying all qualifications and experience, with respective dates and copies of qualifications, ID and driver's licence (where applicable) must be uploaded on the system. Such copies need not be certified when applying for a post. Only shortlisted candidates for a post will be required to submit certified documents on or before the day the interview following communication from HR.

General information: Candidates whose appointments promote representativity in terms of race, gender and disability will receive preference. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. The shortlisted candidate(s) will be required to undergo a Competency Assessment and must be available for interviews at a date and time determined by Statistics South Africa. One of the minimum entry requirement for SMS position is the pre-entry certificate. For more details on the pre-entry course visit: <https://www.thensg.gov.za/training-course/smspre-entry-programme/>. The successful candidate(s) will be required to sign an annual performance agreement, disclose his/her financial interests and be subjected to security clearance. Applications that do not comply with the requirements will not be taken into consideration. If you have not received a response from this Department within three months of the closing date, please consider your application unsuccessful. Statistics South Africa reserves the right to fill or not fill the above-mentioned posts.

ENQUIRIES: Ms M Montsho – 012 310 4889 (for DDG and CFO posts)

Ms L Dooka – 012 310 0161 (for all the other posts)