

Stats SA provides scientific knowledge that enables society to understand complex socio-economic phenomena. It draws its mandate from the Statistics Act, 1999 (Act No 6 of 1999). Stats SA strives to excel in the following five competencies: • Intellectual capability to lead the scientific work of statistics • Technological competence for purposes of large-scale processing and for complex computations and accessibility of information to the public • Logistical competence for deployment of (forward and reverse) logistics of large-scale field operations and for strategic choices regarding operational efficiency and cost-effectiveness • Political competence in understanding the political environment without being political or Politicised (commitment of delivery without fear of favour) • Administrative competence: The ability of bringing it all together.

Executive Manager: HR Management and Development
(One permanent position exists in the Human Resource Management division at Head Office, Pretoria)
(Salary level 14: R988 152 all-inclusive remuneration package per annum)
(Ref. No.: 23/04/15HO)

Key Performance Areas: • Develop and implement HRM strategies, policies and plans • Ensure effective personnel and financial resource management • Promote HRM service excellence and continuous improvement • Ensure that HRM service meet user needs as well as adhering to compliance requirements • Ensure support of various projects in the organisation • Represent HRM division in a variety of forums • Enhance capacity building including the management of bursaries, internship, talent management and coordinate training • Manage human and financial resources.

Prerequisites: • A postgraduate qualification in Human Resources, preferably at Master's degree or higher level • Extensive experience in the field of HRM • Extensive experience in a senior management role in a large organisation • Demonstrated competence and a proven track record in managing projects • Good understanding of government policies (applicable legislation, regulation etc) • Demonstrated strategic and operational management ability and experience • Experience in leading and managing transformation, change and diversity • Experience in budget preparation and control • Knowledge of MS Office suite.

Person Profile: • This position will suit a person with: • Excellent communication, analytical, conceptual, numerical and interpersonal skills • Dynamic, self-driven, innovative and result orientated, strong service delivery, customer and quality focus • Ability to handle multiple and complex tasks and projects • Ability to work long hours under pressure and meet tight deadlines • Ability to work in cross-cutting functional project teams.

Deputy Manager: Field Logistics
(One permanent position exists in the Census and Community Survey Operations division at Head Office, Pretoria)
(Salary Level 11: R532 278 all-inclusive remuneration package per annum)
(Ref. No.: 24/04/15HO)

Key Performance Areas: • Develop policies, procedures and coordinate processes for Census regarding project management. • Manage all field Logistics for Census project • Develop and review training plans and training materials for field logistics staff • Coordinate process for the specification for census project • Liaise with stakeholders • Manage staff and other resources.

Prerequisites: • A three-year tertiary qualification in Supply Chain management • Training in project management, logistics management and training is essential • At least five years experience in management of Survey/Census fieldwork, logistics management, strategic management, project management and working with large teams • Knowledge of South African Surveys/Census taking and MS Office Suite • A valid driver's license.

Person Profile: • This position will suit a person with: Good communication, leadership, strategic, analytical and lateral thinking skills • Ability to communicate with contractors at senior levels, and be decisive, creative, and quality oriented • Ability to work in a team • Willingness to work long hours, weekends and travel all over the country.

Deputy Manager: Data Collection and Field Training
(One permanent position exists in the Census and Community Survey Operations division at Head Office, Pretoria)
(Salary Level 11: R532 278 all-inclusive remuneration package per annum)
(Ref. No.: 25/04/15HO)

Key Performance Areas: • Review and develop policies and plans for Census Data Collection • Develop data collection Strategies, methodologies and manuals • Develop training material and coordinate training for data collection process • Design mini-test data collection methodology and other tools and coordination of testing • Develop and implement quality management for data collection • Liaise with and provide support to stakeholders • Manage staff and other resources.

Prerequisites: • A three-year tertiary qualification in Demography/Statistics/Social Sciences or related field • Training in Project Management and Advanced Management Development Programme is essential • At least five years experience as a middle manager and experience of Survey/Census development work and field training • Knowledge of South African Surveys/Census taking, fieldwork and MS Office Suite • A valid driver's license.

Person Profile: • This position will suit a person with: Good communication, supervisory, leadership, interpersonal, analytical and facilitation skills • Ability to work in a team • Willingness to work long hours, weekends and travel all over the country.

Short-listed applicants must be willing to undergo a competency exercise as part of the selection process.

Closing date for applications: 8 May 2015 at 16h00

Required documents: A signed Z83 application form • Detailed CV with contact details of three recent references • Certified copies of qualifications and Identity Document. NB: Applicants risk being disqualified for failing to submit all the required documents as indicated above.

Important note: If you do not hear from us within three months of the closing date, please regard your application as unsuccessful • Correspondence will be entered into with short-listed candidates only • Statistics South Africa reserves the right not to make an appointment • Appointment is subject to security clearance, the signing of a performance agreement or plan, verification of the applicant's documents and reference checking • Applications received after the closing date will not be considered • Please clearly indicate the reference number of the position you apply for in your application. If you apply for more than one position, submit separate applications.

• **Head Office, Pretoria:** Post to the Manager: Recruitment and Appointments, Statistics SA, Private Bag X44, Pretoria 0001 or hand-deliver at 167 Manaka Heights Building, corner Andries (Thabo Sehume) and Vermeulen (Madiba) Streets, Pretoria.

Enquiries: Kindly contact Mr. Collen Mokonyane or Obed Marubyane at (012) 310 4604/366 0151.

Stats SA endeavours to promote the careers of previously disadvantaged persons by applying the principles of appropriate legislation, e.g. Employment Equity Act, 1998.

People living with disabilities are encouraged to apply for the above positions.