Stats SA provides scientific knowledge that enables society to understand complex socio-economic phenomena. It draws its mandate from the Statistics Act, 1999 (Act No 6 of 1999). Stats SA strives to excel in the following five competencies:  
● Intellectual capability to lead the scientific work of statistics  
● Technological competence for purposes of large-scale processing and for complex computations and accessibility of information to the public  
● Logistical competence for deployment of (forward and reverse) logistics of large-scale field operations and for strategic choices regarding operational efficiency and cost-effectiveness  
● Political competence in understanding the political environment without being political or Politicised (commitment of delivery without fear of favor)  
● Administrative competence: The ability of bringing it all together.

Chief Survey Statistician  
(One permanent position exists in the Social Analysis division at Head Office, Pretoria)  
(Salary Level 13: R819 126 all-inclusive remuneration package per annum)  
(Ref: No.: 01/05/14HO)

Key Performance Areas:  
● Strategically identify and recommend appropriate survey methodologies, design and conceptualise instruments and questionnaires and give expert input on the development of training material  
● Conceptualise highly specialised editing and imputation systems  
● Develop and render technical guidelines on the dissemination of social statistics  
● Develop, interpret and record statistical data according to the statistical value chain  
● Mentor and provide on-the-job training to staff  
● Provide specialised advice to stakeholders.

Prerequisites:  
● A postgraduate qualification in Demography/Economics/Development Studies/Statistics or related field  
● At least six years experience in a statistical/research/information management environment  
● Proven ability to write reports  
● Working experience of statistical packages, preferably SAS programming and SAS enterprise guide  
● Proven supervisory skills  
● Knowledge of MS Office Suite.

Person Profile:  
● This position will suit a person with: Integrity and good numerical, analytical and communication skills  
● Ability to pay attention to detail  
● Ability to work independently and under pressure  
● Willingness to work long hours and travel when the need arises  
● Ability to liaise and advise on content related matters at all levels of the organisation.

District Manager  
(One permanent position exists in the Free State Provincial Office: Thabo Mofutsanyane District)  
(Salary Level 12: R630 822 all-inclusive remuneration package per annum)  
(Ref: No.: 02/05/14FS)

Key Performance Areas:  
● Develop strategic, tactical/operational plans, policies, procedures, process mapping and standard operating procedure (SOP) for field operation in the province  
● Manage fieldwork operations and data collection processes in the district office  
● Manage the implementation of corporate services functions in the district  
● Manage the implementation of statistical support service and respond to user needs and requests  
● Ensure the effective management and leadership of staff and utilisation of resources  
● Liaise with stakeholders.

Prerequisites:  
● A three-year tertiary qualification in Demography/Geography/Statistics/Mathematics/Social Studies  
● At least three years of extensive operations management experience  
● Knowledge of project management, survey methodologies, sampling techniques, map reading, report writing, financial and fleet management  
● Knowledge of MS Office Suite.
Person Profile: ● This position will suit a person with: Good presentation, communication, interviewing, conflict-resolution and decision making skills ● An innovative and strategic thinker, assertive and team work orientated ● Ability to adapt to change ● Ability to pay attention to detail and quality ● Willingness to travel extensively and work long and irregular hours.

Deputy Manager: Creditors Payment Unit
(One permanent position exists in the Financial Administration division at Head Office, Pretoria)
(Salary level 11: R532 278 all-inclusive remuneration package per annum)
(Ref: No.: 03/05/14HO)

Key Performance Areas: ● Manage processing of invoices and claims to service providers and other persons ● Ensure the maintenance of sound financial controls ● Oversee the reconciliation of balances on suspense accounts and related transactions ● Manage compilation and submission of financial statements as prescribed ● Effectively manage petty cash ● Manage staff and other resources.

Prerequisites: ● A three-year tertiary qualification in Finance ● Training and experience in BAS/Logis is essential ● At least five years experience working in salaries, debt management and bookkeeping ● Knowledge of financial administration and processing of transactions on transversal systems ● Knowledge of the PFMA, Treasury Regulations, Standard Chart of Accounts, Public Service Regulations and MS Office Suite is essential ● A valid driver’s license.

Person Profile: ● This position will suit a person who has: ● Good logical, analytical, planning, administrative, supervisory, communication and report writing skills ● Must take initiative, be assertive, forthright, honest, and have the drive to take ownership of his/her work.

Deputy Manager: CPI Fieldwork Operations
(One permanent position exists in Consumer Price Index division at Head Office, Pretoria)
(Salary level 11: R532 278 all inclusive remuneration package per annum)
(Ref: No.: 04/05/14HO)

Key Performance Areas: ● Develop policies and procedures for field operations ● Ensure implementation of appropriate CPI methodology ● Manage planning of CPI field survey ● Manage monitoring and evaluation of the CPI field survey ● Liaise and provide technical support to stakeholders ● Manage staff and other resources.

Prerequisites: ● A three-year tertiary qualification in Statistics/Economics/Accounting/Management ● Training in Price Statistics, project management, quality management and data management is essential ● At least five years of experience in quality control work, data collection, fieldwork and team management ● Knowledge of Price Statistics, Economics Statistics, CPI Methodology and MS Office Suite ● A valid driver’s license.

Person Profile: ● This position will suit a person with: Good interpersonal, problem-solving, communication, co-ordination, planning and liaison skills with a strong focus on service delivery, customer needs ● Ability to work under pressure, and to handle multiple and complex tasks and projects ● Willingness to travel extensively to all districts.

Deputy Manager: Finance Advisory Support
(One permanent position exists in the Financial Administration division at Head Office, Pretoria)
(Salary level 11: R532 278 all-inclusive remuneration package per annum)
(Ref: No.: 05/05/14HO)

Key Performance Areas: ● Oversee the development and review of relevant financial policies, procedures, practice notes and instructions ● Monitor and ensure the implementation of finance internal controls in the organisation ● Monitor the investigation of irregular and fruitless and wasteful expenditure and other financial
misconduct ● Manage the damages and losses suspense account ● Render financial advisory support to the department ● Manage and supervise support staff.

Prerequisites: ● A three-year tertiary qualification in Accounting/Auditing or related field ● Training in Audit, Fraud Prevention, Supply Chain Management, BAS, Logis, Persal and Risk Management is essential ● At least five years experience working in an accounting environment of which two years should be in a supervisory capacity ● Knowledge of financial management, auditing, internal control, project management and the use of spreadsheets to record and analyse financial data ● Knowledge of the PFMA, Treasury Regulations and MS Office Suite is essential ● A valid driver's license.

Person Profile: ● This position will suit a person who has: ● Good logical, analytical, planning, administrative, supervisory, communication and report writing skills ● Must take initiative, be assertive, forthright, honest and have the drive to take ownership of his/her work ● Ability to communicate at all levels and have the courage to confront management with unpleasant issues.

Principal Survey Statistician
(One permanent position exists in the Social Statistics division at Head Office, Pretoria)
(Salary level 11: R532 278 all-inclusive remuneration package per annum)
(Ref: No.: 06/05/14HO)

Key Performance Areas: ● Develop training manuals for household surveys and provide input into questionnaire design and research methodology ● Analyse data towards the publication of statistical releases and reports ● Develop Editing and Imputation systems ● Ensure the recording of all activities related to the statistical value chain and the development of metadata ● Give advice and inputs relating to the collection, analysis and dissemination to other government and private institutions.

Prerequisites: ● A three-year tertiary qualification in Statistics/Demography/Economics or related field ● A postgraduate degree will be an added advantage ● Training in a statistical analysis software package, such as SAS, STATA and SPSS ● At least five years relevant experience ● Knowledge of SAS programming will be an added advantage ● Knowledge of Ms Office Suite ● A valid driver’s license will be an added advantage.

Person Profile: ● This position will suit a person with: ● Good numerical, analytical, conceptual and problem-solving, communication and interpersonal skills ● Ability to work independently and under pressure.

Principal Systems Developer
(Two permanent positions exist in the Business Modernisation division at Head Office, Pretoria)
(Salary level 11: R532 278 all-inclusive remuneration package per annum)
(Ref: No.: 07/05/14HO)

Key performance areas: ● Participate in gathering and analysis of user requirements ● Develop, maintain and run complex update procedures on databases from external sources ● Develop, maintain and run complex extract procedures on databases and existing applications to provide to users ● Participate in designing of complex high quality applications and relational database ● Develop applications and components ● Test complex applications ● Develop complex user manuals and training of users ● Review and quality control of developed applications ● Provide user support and technical consulting support on projects ● Supervise staff.

Prerequisites: A three-year tertiary qualification in IT or related field ● At least five years work experience in programming ● Experience in systems analysis and relational database design ● Knowledge of business analysis, system analysis, database design and data modeling, advanced programming, database querying and Transact SQL visual basic/VB.Net, risk management, programming SQL server database and project management ● Knowledge of MS Office Suite.

Person Profile: This position will suit a person who has: Good communication, presentation, analytical, problem-solving, customer interaction and decision-making skills ● A dynamic, energetic, self-driven, innovative and results-driven team player ● Ability to operate strategically ● Ability to train people ● Ability to organise,
plan and monitor ● Ability to work under pressure and meet deadlines ● Willingness to travel and work long hours.

Short-listed applicants must be willing to undergo a competency exercise as part of the selection process.

Closing date for applications: 6 June 2014

Required documents: A signed Z83 application form ● Detailed CV with contact details of three recent references ● Certified copies of qualifications and Identity Document. NB: Applicants risk being disqualified for failing to submit all the required documents as indicated above.

Important note: If you do not hear from us within three months of the closing date, please regard your application as unsuccessful ● Correspondence will be entered into with short-listed candidates only ● Statistics South Africa reserves the right not to make an appointment ● Appointment is subject to security clearance, the signing of a performance agreement or plan, verification of the applicant’s documents and reference checking ● Applications received after the closing date will not be considered ● Please clearly indicate the reference number of the position you apply for in your application. If you apply for more than one position, submit separate applications.

● Head Office, Pretoria: Post to the Recruitment Manager, Statistics SA, Private Bag X44, Pretoria 0001 or hand-deliver at 167 Manaka Heights Building, corner Andries (Thabo Sehume) and Vermeulen (Madiba) Streets, Pretoria. Enquiries: Kindly contact Mr. Collen Mokonyane or Obed Marubyane at (012) 310 4604/366 0151.

● Free State: Human Resource Officer, Statistics SA, Private Bag X20541, Bloemfontein 9300 or hand deliver at Ellen Gaborone Building, Corner Moshoshoe & George Lubbe Street, Rocklands, Bloemfontein, 9300. Enquiries: Kindly contact: Mr. Raymond Matsemela at (051) 412 7500.

Stats SA endeavours to promote the careers of previously disadvantaged persons by applying the principles of appropriate legislation, e.g. Employment Equity Act, 1998.