

**Stats SA provides scientific knowledge that enables society to understand complex socio-economic phenomena. It draws its mandate from the Statistics Act, 1999 (Act No 6 of 1999). Stats SA strives to excel in the following five competencies:** • Intellectual capability to lead the scientific work of statistics • Technological competence for purposes of large-scale processing and for complex computations and accessibility of information to the public • Logistical competence for deployment of (forward and reverse) logistics of large-scale field operations and for strategic choices regarding operational efficiency and cost-effectiveness • Political competence in understanding the political environment without being political or Politicised (commitment of delivery without fear of favour) • Administrative competence: The ability of bringing it all together.

**Manager: Prices Methodology and Research**  
**(One permanent position exists in Price Statistics division at Head Office, Pretoria)**  
**(Salary Level 13: R819 126 all-inclusive remuneration package per annum)**  
**(Ref: No.: 10/04/15HO)**

**Key Performance Areas:** • Oversee the development and implementation of methodology regarding price statistics based on international best practices • Oversee the audit system to ensure the quality of price statistics • Ensure that price statistics are collected and compiled and oversee economic analysis regarding price statistics • Ensure development of policies procedures, plans and provide input and advice regarding strategic priorities and risk management of the division • Manage reweighting, rebasing, and sample design for CPI and PPI • Manage the staff of the prices methodology and research and budget of the component.

**Prerequisites:** • A three-year tertiary qualification in Statistics/Mathematics/Economics • A postgraduate qualification will be an added advantage • Training in Price Statistics is essential • At least six years management experience as a producer or significant user of price data • Knowledge of Price statistics, Economic statistics, survey and statistical methodology.

**Person Profile:** • This position will suit a person with: Good conceptual, analytical, numerical, communication, co-ordination and liaison skills with a strong focus on service delivery, customer needs, and process and product quality • Ability to work under pressure and to handle multiple tasks • Willingness to deal with resistance to new methods • Ability to identify problems, and basic tasks and projects.

**Manager: Annual Financial Statistics**  
**(One permanent position exists in the Financial Statistics division at Head Office, Pretoria)**  
**(Salary level 13: R819 126 all-inclusive remuneration package per annum)**  
**(Ref: No.: 11/04/15HO)**

**Key Performance Areas:** • Plan, develop and implement activities (current and new projects) and operations of relevant projects relating to private sector financial statistics • Develop and implement risk management strategy for the component • Manage financial resources and develop human resources • Drive organisational transformation at operational level • Enhance quality of private sector financial statistics to be in line with user requirements • Compile the publication and releases of private sector financial statistics • Supervise, manage, train and motivate a team of professionals • Prepare and monitor budgets and risks of the various projects within the component • Provide guidelines, write specifications and give instructions to teams • Conduct research on various aspects of the private sector accounting practices and related issues • Communicate and liaise with internal and external stakeholders, make presentations • Align the questionnaires with the new accounting system of the private sector • Make presentations.

**Prerequisites:** • A three-year tertiary qualification in Accounting/Economics/Statistics • A postgraduate qualification will be an added advantage • At least six years experience and expertise in planning, budgeting

and supervising a team • Good understanding of private sector accounting, legislation, current debates and policies • Knowledge of project management is essential • Knowledge of MS Office Suite • Knowledge of graphical, statistical and accounting packages • Knowledge of data collection, analysis and interpretation of information • A valid driver's licence.

**Person Profile:** • This position will suit a person who has: Good communication, numerical, analytical, report-writing, motivational, problem solving and conceptualising skills • Ability to work effectively, independently and efficiently under pressure in order to meet deadlines.

**Manager: Integrative Analysis**  
**(One permanent position exists in the Population Statistics division at Head Office, Pretoria)**  
**(Salary level 13: R819 126 all-inclusive remuneration package per annum)**  
**(Ref: No.: 12/04/15HO)**

**Key Performance Areas:** • Ensure the development of policy, plans, procedures, methods, and processes in the component • Manage and supervise staff • Engage stakeholders • Ensure identification and co-ordination of projects pertaining to data assessment • Ensure identification and co-ordination of projects pertaining to emerging socio-economic issues • Ensure identification and co-ordination of projects pertaining to population and spatial development issues.

**Prerequisites:** • A three-year tertiary qualification in Statistics/Economics/Demography/Social Sciences • A post graduate qualification will be an added advantage • At least six years experience in data and statistical analysis, data integration and management • Proven extensive experience and skills in statistical processes and programmes • A valid driver's license.

**Person Profile:** • This position will suit a person with: • Good inter-personal, leadership, presentation, communication, facilitation, analysing, report writing, organising and data integration skills • Ability to apply creative thinking in the design and handling of multiple and complex tasks • Ability to appreciate diversity • Ability to work under pressure and long hours.

**Manager: Quarterly Employment Statistics**  
**(One permanent position exists in the Labour Statistics division at Head Office, Pretoria)**  
**(Salary level 13: R819 126 all-inclusive remuneration package per annum)**  
**(Ref: No.: 13/04/15HO)**

**Key Performance Areas:** Ensure the development of policies, strategic, business and operational plans for the component • Ensure the development of content (questionnaires and training manuals) for QES • Manage data collection and data processing • Ensure development and maintenance of quality standards and data analysis framework • Ensure analysis of data and compilation of reports • Oversee the development and maintenance of the dissemination plan; compile publication document and clearance document • Continuous communication with internal and external stakeholders • Management of staff and other resources.

**Prerequisites:** A three-year tertiary qualification in in Statistics/Economics/Econometrics/Social Sciences/Accounting • A postgraduate qualification will be an added advantage • Advanced training in SAS, introduction to project management, introduction to economic indicators and analysis is essential • At least six years middle management experience in data analysis and writing reports • Proven extensive experience in quantitative research • Knowledge of statistical techniques and issues of labour market • A valid driver's license.

**Person Profile:** This position will suit a person with: • Good inter-personal, leadership, planning, financial management, communication, strategic, analysing, facilitation, presentation, organizing, coordination and liaison skills • Ability to apply creative thinking in the design and handling of multiple and complex tasks • Self-motivation, responsibility and assertiveness • Ability to work under pressure and long hours.

**District Manager**  
**(One permanent position exists in the Eastern Cape: Chris Hani District)**  
**(Salary Level 12: R630 822 all-inclusive remuneration package per annum)**  
**(Ref: No.: 14/04/15EC)**

**Key Performance Areas:** • Develop strategic, tactical/operational plans, policies, procedures, process mapping and standards operating procedures (SOP) for field operation in the province • Oversee fieldwork operations and data collection processes in the district office • Co-ordinate the implementation of statistical support services and respond to user needs and requests • Manage staff and other resources • Liaise stakeholders.

**Prerequisites:** • A three-year tertiary qualification in Statistics/Mathematics/Social Studies/Demography/Geography • Training in sampling techniques, survey methodology, financial and fleet management is essential • Knowledge of MS Office Suite • At least five years experience in operations management • Knowledge of survey methodologies, Project Management and Risk Management.

**Person Profile:** • This position will suit persons with: • Good interpersonal, communication, interviewing, leadership, report writing, decision making, map reading and presentation skills • A strategic, assertive and innovative thinker and team player with diversity awareness • Ability to adapt to change • Willingness to travel and work long hours • Ability to work under pressure to meet deadlines and in challenging terrains.

**Deputy Manager: HRM**  
**(One permanent position exists in the KwaZulu-Natal Provincial Office) (Ref. No.: 15/04/15KZN)**  
**(One permanent position exists in the Northern Cape Provincial Office) (Ref. No.: 16/04/15NC)**  
**(Salary level 11: R532 278 all-inclusive remuneration package per annum)**

**Key Performance Areas:** • Plan and execute the filling of vacant posts in the Province • Render a strategic support service pertaining to surveys, censuses, projects and other core functions of Stats SA at provincial and district level, according to the human resources value chain, organisational development, change management, remuneration, recruitment, employee benefit administration, employee assistance programmes, employee contract management, labour relations, the development of HR policies and strategies and human capital development • Manage HR activities (eg Persal) at provincial and district offices • Develop and train HR practitioners • Conduct and/or contribute to special projects • Ensure proper record-keeping of all HR activities.

**Prerequisites:** • A three-year tertiary qualification in HRM/Industrial Psychology • A course in Labour Relations, training and development, and Occupational Safety and Health is essential • At least five years experience in HRM • Proven practical application of MS Office Suite • Knowledge of and experience in Project Management will be an added advantage • Extensive working knowledge of Persal • A valid driver's license will be an added advantage.

**Person Profile:** • These positions will suit persons with: • Good interpersonal, communication and time management skills • Ability to work under pressure and meet deadlines.

**Deputy Manager: Finance & SCM**  
**One permanent position exists in the North West Provincial Office: Mmabatho District)**  
**(Salary level 11: R532 278 all-inclusive remuneration package per annum)**  
**(Ref. No.: 17/04/15NW)**

**Key Performance Areas:** • Develop tactical/operational plans, policies, procedures, process mapping and standard operating procedures (SOP) for the SCM in the province • Manage the functions for financial advisory services, financial administration and financial administration in the province • Manage provincial SCM function • Manage provincial asset function • Liaise with stakeholders • Manage staff and other resources.

**Prerequisites:** • A three-year tertiary qualification in Financial Management/Accounting • Training in Public finance Management Act, LOGIS, BAS and PERSAL is essential • At least five years experience in Accounting

and Auditing • Management experience in the finance field • Knowledge of MS Office Suite • A valid driver's license will be an added advantage.

**Person Profile:** • This position will suit a person who is: Trustworthy, patient and vigilant with good interpersonal, communication, quality management, problem-solving and decision-making skills • Must be independent and with sound code of ethics.

### **Principal Economist**

**(One permanent position exists in the National Accounts division at Head Office, Pretoria)**

**(Salary level 11: R532 278 all-inclusive remuneration package per annum)**

**(Ref. No.: 18/04/15HO)**

**Key Performance Areas:** • Interpret and apply relevant components of the System of National Accounts to South African statistics. • Conduct ongoing research to improve the scope and quality of National Accounts statistics • Develop and maintain detailed working procedures, sources and method documentation on all relevant activities • Interact with stakeholders as required • Engage in operational planning and budgeting • Effective and efficient management of human and financial resources • Provide on-the-job training to team members • Participate at national and international conferences • Arrange, conduct, attend and participate in meetings.

**Prerequisites:** • A three-year tertiary qualification or equivalent in Economics/Econometrics/Accounting • Experience in the compilation of National Accounts • Experience in research will be an added advantage • Experience in data collection, analysis, evaluation and interpretation • Knowledge of the System of National Accounts and other applicable international guidelines and methodologies • Knowledge of MS Office Suite • A valid driver's license will be an added advantage.

**Person Profile:** • This position will suit a person with: Good leadership and communication skills • Management skills in operations and budgeting • Ability to work under pressure and deliver to tight deadlines • Sensitivity and appreciation of diversity • Ability to work independently and within a team.

### **Principal Systems Developer**

**(One permanent position exists in the Corporate Data Processing division at Head Office, Pretoria)**

**(Salary level 11: R532 278 all-inclusive remuneration package per annum)**

**(Ref. No.: 19/04/15HO)**

**Key Performance Areas:** • Participate in gathering and analysis of user requirements • Develop, maintain and run complex update procedures on databases from external sources • Develop, maintain and run complex extract procedures on databases and existing applications to provide to users • Participate in designing of complex high quality applications and relational database • Develop applications and components • Test complex applications • Develop complex user manuals and training of users • Review and quality control of developed applications • Provide user support and technical consulting support on projects • Supervise staff.

**Prerequisites:** • A three-year tertiary qualification in IT or related field • At least five years work experience in programming • Experience in systems analysis and relational database design • Knowledge of business analysis, system analysis, database design and data modelling, advanced programming, database querying and Transact SQL visual basic/VB.Net, risk management, programming SQL server database and project management • Knowledge of MS Office Suite.

**Person Profile:** • This position will suit a person who has: Good communication, presentation, analytical, problem-solving, customer interaction and decision-making skills • A dynamic, energetic, self-driven, innovative and results-driven team player • Ability to operate strategically • Ability to train people • Ability to organise, plan and monitor • Ability to work under pressure and meet deadlines • Willingness to travel and work long hours.

### **Economist**

**(One permanent position exists in the National Accounts division at Head Office, Pretoria)**

**(Salary Level 9: R270 804 per annum)**

**(Ref. No.: 20/04/15HO)**

**Key Performance Areas:** Interpret and apply relevant components of the System of National Accounts to South African statistics. • Provide reliable, relevant, timeous and user-friendly data on a portfolio of national accounts statistics • Interpret data within the context of the national economy • Publish effective communication on indicators and their applications for various stakeholders • Assist with making data accessible and understood by users • Attend and participate in meetings, workshops etc.

**Prerequisites:** • A three-year tertiary qualification or equivalent in Economics/Econometrics/Accounting • Experience in data collection, analysis, evaluation and interpretation • Knowledge and experience of the System of National Accounts will be an added advantage • Knowledge of MS Office Suite • A valid driver's license will be an added advantage.

**Person Profile:** • This position will suit a person with: Good communication, numeric, analytical, interpersonal and problem solving skills at an operational level • Ability to work under pressure and deliver to tight deadlines • Ability to work independently and within a team.

### **Provincial Training Officer**

**(One permanent position exists in the North West Provincial Office: Mmabatho District)**

**(Salary Level 9: R270 804 per annum) (Ref. No.: 21/04/15NW)**

**Key Performance Areas:** • Implement operational plans, policies, procedures and process mapping for training in the province • Conduct maths 4 stats and Census at school based on teacher training manual and study guides • Provide inputs for maths 4 stats and census at school website • Develop and monitor the provincial training plan • Provide assistance on career guidance and publicity on careers in statistics and related fields to learners • Liaise with stakeholders.

**Prerequisites:** • A three-year tertiary qualification in Statistics/Mathematics • At least three years experience in a statistical environment • Knowledge of survey methodologies, financial and risk management and sampling techniques • Knowledge of MS Office Suite • A valid driver's license will be an added advantage.

**Person Profile:** • This position will suit an innovative person with: • Good communication, report-writing, analytical, interpersonal and networking skills • Ability to work under pressure • Ability to handle multiple tasks and projects.

### **District Survey Co-ordinator**

**(One permanent position exists in the Eastern Cape Provincial Office: Alfred Ndzo District)**

**(Salary Level 9: R270 804 per annum) (Ref. No.: 22/04/15EC)**

**Key Performance Areas:** • Implement district operational plans procedures, process mapping, standard operating procedures (SOP) and implementation of policies in the district office for fieldwork in the district • Co-ordinate listing and updating of dwelling units in sampled PSU • Conduct training for projects in the district office • Implement fieldwork data collection for projects in the district • Supervision of staff and other resources • Liaise with stakeholders.

**Prerequisites:** • A three-year tertiary qualification in Statistics/Economics/Geography/Demography or related field • Training in sampling techniques, survey methodology and project management • At least three years experience in fieldwork operations • Knowledge of Human Resources Management, Financial and Risk Management • Knowledge of MS Office Suite • A valid driver's license.

**Person Profile:** • This position will suit a person with: • Good interpersonal, communication, interviewing, leadership, report writing, decision making, map reading and presentation skills • A strategic, assertive and innovative thinker and team player with diversity awareness • Ability to adapt to change • Willingness to travel and work long hours • Ability to work under pressure to meet deadlines and in challenging terrains.

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Short-listed applicants must be willing to undergo a competency exercise as part of the selection process.

**Closing date for applications: 30 April 2015 at 16h00**

**Required documents:** A signed Z83 application form • Detailed CV with contact details of three recent references • Certified copies of qualifications and Identity Document. NB: Applicants risk being disqualified for failing to submit all the required documents as indicated above.

**Important note:** If you do not hear from us within three months of the closing date, please regard your application as unsuccessful • Correspondence will be entered into with short-listed candidates only • Statistics South Africa reserves the right not to make an appointment • Appointment is subject to security clearance, the signing of a performance agreement or plan, verification of the applicant's documents and reference checking • Applications received after the closing date will not be considered • Please clearly indicate the reference number of the position you apply for in your application. If you apply for more than one position, submit separate applications.

• **Head Office, Pretoria:** Post to the Recruitment Manager, Statistics SA, Private Bag X44, Pretoria 0001 or hand-deliver at 167 Manaka Heights Building, corner Andries (Thabo Sehume) and Vermeulen (Madiba) Streets, Pretoria.

**Enquiries:** Kindly contact Mr. Collen Mokonyane or Obed Marubyane at (012) 310 4604/366 0151.

• **North West:** Post to the Human Resources Officer, Private Bag 23213, Mafikeng 2745 or hand-deliver at Shop No 55, North Entrance, James Moroka Drive, Mmabatho 2735.

**Enquiries:** Kindly contact Mark Maruping at (018) 384-2877/8/9.

• **Eastern Cape:** Post to the Human Resources Officer, Statistics South Africa, P.O.Box 7379, Quigney, East London 5211 or hand deliver at 15 Coutts Street, Ocean Terrace Park, Quigney.

**Enquiries:** Kindly contact Mr. Lungelo Nonkewuse at (043) 707 4900.

• **KwaZulu Natal:** Post to the Human Resources Officer, Private Bag X 54337, Durban 4000 or hand-deliver at 85 on Field, 85 Joe Slovo Street, 4th Floor.

**Enquiries:** Kindly contact Ms Futhi Mkhize at (031) 360 0600.

• **Northern Cape:** Post to the Human Resources Officer, Private Bag X 5053, Kimberley 8300 or hand-deliver at The Old Standard Bank Building, Cnr Lennox & Du Toit Span Road.

**Enquiries:** Kindly contact Ms Vuyisile Hadebe at (053) 802 6833.

**Stats SA endeavours to promote the careers of previously disadvantaged persons by applying the principles of appropriate legislation, e.g. Employment Equity Act, 1998.**

**People living with disabilities are encouraged to apply for the above positions.**