



The South Africa I know, the home I understand

Stats SA provides scientific knowledge that enables society to understand complex socio-economic phenomena. It draws its mandate from the Statistics Act, 1999 (Act No 6 of 1999). Stats SA strives to excel in the following five competencies:

- Intellectual capability to lead the scientific work of statistics
- Technological competence for purposes of large-scale processing and for complex computations and accessibility of information to the public
- Logistical competence for deployment of (forward and reverse) logistics of large-scale field operations and for strategic choices regarding operational efficiency and cost-effectiveness
- Political competence in understanding the political environment without being political or Politicised (commitment of delivery without fear of favor)
- Administrative competence: The ability of bringing it all together.

Executive Manager: Geography Frames

(One permanent position exists in the Geography division at Head Office, Pretoria)

(Salary Level 14: R988 152 all-inclusive remuneration package per annum)

(Ref No.: 04/07/14HO)

Key Performance Areas:

- Provide leadership in policy development, interpretation of functions and strategy
- Ensure leadership in the appropriate management of financial and human resources
- Oversee the provision of a spatial dataset of administrative boundaries, place names, enumeration areas and small areas
- Provide leadership in the provision of a spatial dataset of all structures in the country
- Oversee the provision of a National Address Register
- Liaise with all relevant stakeholders.

Prerequisites:

- A three-year tertiary qualification in Geography/Town and Regional Planning/Geometrics
- GIS training is essential
- At least 10 years experience in the management of a GIS related field
- Experience with South African core spatial databases and spatial analysis
- PLATO registration as Professional or Technologist will be an added advantage
- Knowledge of at least 2 GIS packages
- Knowledge of MS Office Suite.

Person Profile:

- This position will suit a person with: Good communication, numerical, report writing, interpersonal, strategic management and spatial analysis skills
- Ability to work in a team
- Willingness to travel.

Manager: Networking

(One permanent position exists in the Data Management and Technology division at Head Office, Pretoria)

(Salary level 13: R819 126 all-inclusive remuneration package per annum)

(Ref. No.: 05/07/14HO)

Key Performance Areas:

- Manage networks (Local Area Network/Wide Area Network installation and upgrade)
- Ensure standardisation of operating systems
- Manage capacity monitoring and forecasting
- Manage all hardware infrastructures
- Manage finance and human resources
- Ensure the development of policy, planning and decision making (effective governance)
- Liaise with all relevant stakeholders.

Prerequisites:

- A three-year tertiary qualification in Information and Communications Technology (ICT) or related field
- A B.Tech degree will be an added advantage
- Training in Project Management in Information Technology, networking essentials, service level management, and leadership development is essential
- At least six years experience as an Infrastructure Manager
- Experience in advanced trouble-shooting, server installation and deployment, network installations and deployment, development and evaluation of tenders, and managing a large budget
- Knowledge of Technology Architecture, Wide Area Networks, Local Area Networks, web infrastructure, applications and systems software construction, telecommunications, ICT security management, technology trends and development.

Person Profile: • This position will suit a person with: Good communication, leadership, problem-solving and interpersonal skills who is hardworking, persistent, patient and creative • Willingness to travel, and work long hours and over weekends • Ability to adapt to cold working conditions in the server rooms due to cooling systems.

Chief Survey Statistician: Content Development
(One permanent position exists in the Poverty and Inequality Statistics division at Head Office, Pretoria)
(Salary level 13: R819 126 all-inclusive remuneration package per annum)
(Ref. No.: 06/07/14HO)

Key Performance Areas: • Provide inputs to development of strategic, tactical and operational plans for the component • Conceptualise and develop content for divisional surveys and products • Lead and conceptualise the development and testing of survey instruments, procedures and guidelines for poverty and expenditure surveys • Provide highly technical advice on the analysis of data and writing of reports • Liaise with and provide statistical support to stakeholders • Mentor staff.

Prerequisites: • An Honours degree in Economics/Statistics/Econometrics/Demography/Development Studies or related social field • Training in Project Management, Poverty and Inequality Analysis, and Advanced SAS training is essential • At least six years experience as a Survey Statistician and in analysis of data, research and writing reports • Knowledge of policy development.

Person Profile: • This position will suit a person with: Strong conceptual, analytical, numerical, strategic and operational planning, communication, planning and performance management, co-ordination and liaison skills with a strong focus on service delivery, customer needs, and process and product quality • Ability to work under pressure • Ability to handle multiple and complex tasks and projects.

Deputy Manager: Media Relations
(One permanent position exists in the Corporate Communication division at Head Office, Pretoria)
(Salary Level 11: R532 278 all-inclusive remuneration package per annum)
(Ref. No.: 07/07/14HO)

Key Performance Areas: • Develop, review and maintain a media relations policy for the economic statistics cluster • Develop infographics, press statements and news articles and based on various economic publications • Co-ordinate media events to enhance the image of Statistics South Africa • Manage the development and implementation of quality assurance procedures related to stakeholder interactions • Work closely with internal and external stakeholders to address issues of common interest and needs.

Prerequisites: • An appropriate qualification in Journalism, Communication or related field/s • Formal studies in economics will be advantageous • At least five years of experience as a business or financial journalist • Knowledge of MS Office Suite • Knowledge of government prescripts, policy and legislation • A valid driver's license • Ability to interact with stakeholders • Knowledge of social media platforms • Make presentations of both a technical and non-technical nature to various stakeholders.

Person Profile: • This position will suit a person excellent verbal and written communication skills • A motivated self-starter with knowledge of the South African print and radio media • Good project management, organisational and interpersonal skills with professional and non-professional staff • Ability to work under pressure and meet deadlines • Dynamic, self-driven, innovative and results orientated • Strong service delivery, customer care and quality focus • Willingness to travel extensively and work long hours.

Deputy Manager: Census Methodology
(One permanent position exists in the Demographic Analysis division at Head Office, Pretoria)
(Salary level 11: R532 278 all-inclusive remuneration package per annum)
(Ref. No.: 08/07/14HO)

Key Performance Areas: • Develop operational plans, budgets and standard operating procedures for research and methodology projects • Manage operational activities for all Census/survey methodology projects

- Provide technical advice and inputs in mapping and redesign of Census/sample survey methodologies
- Lead and mentor a team of professionals in mapping and redesign of Census/sample survey methodologies
- Provide support on training, analysis and product development for Census/sample survey research projects
- Liaise with stakeholders.

Prerequisites: • A three-year tertiary qualification in Statistics/Survey methodology or related Social Science field • A postgraduate qualification will be an added advantage • Knowledge and training in business process mapping and redesign • At least five years experience in business process mapping and redesign • Experience in conducting a Census or sample survey • A valid driver's license.

Person profile: • This position will suit a person who is: • Innovative, independent and team player-orientated with strong interpersonal, presentation, report-writing and organising skills • Ability to communicate at all levels • Ability to handle multiple tasks and work under pressure within targeted deadlines • Willingness to travel and work long hours periodically.

Deputy Manager: Business Register Statistical Analysis
(One permanent position exists in the Business Register division at Head Office, Pretoria)
(Salary level 11: R532 278 all-inclusive remuneration package per annum)
(Ref. No.: 09/07/14HO)

Key Performance Areas: • Develop strategic, business and operational plans for the component • Provide Business Register information sessions/training support to stakeholders • Manage the preparation, compilation and dissemination of planned business register reports • Manage the performance of the comprehensive quality analysis of the Business Sampling Frame in order to identify quality gaps • Manage the preparation and compilation prompt responses to internal and external users-request for business-related data (mini report) from the Business Sampling Frame • Manage the compilation and dissemination of the annual Business register Quality Improvement Survey (QIS) closure report • Manage staff performance and resources.

Prerequisites: • A three-year tertiary qualification in Economics/Business Economics/Accounting/Statistics • At least five years experience in data collection, research and analysis, and report writing • Exposure to managing a team of professionals • Extensive knowledge in Accounting, Business Management, Economics or Statistical experience with a good understanding of the business register environment • Knowledge of MS Office Suite and SAS statistical program is essential.

Person Profile: • This position will suit a person with: Good management, communication, analytical and problem solving skills • Willingness to travel and work long hours.

Principal Systems Developer
(One permanent position exists in the Business Modernisation division at Head Office, Pretoria)
(Salary level 11: R532 278 all-inclusive remuneration package per annum)
(Ref. No.: 10/07/14HO)

Key Performance Areas: • Participate in gathering and analysis of user requirements • Develop, maintain and run complex update procedures on databases from external sources • Develop , maintain and run complex extract procedures on databases and existing applications to provide to users • Participate in designing of complex high quality applications and relational database • Develop applications and components • Test complex applications • Develop complex user manuals and training of users • Review and quality control of developed applications • Provide user support and technical consulting support on projects • Supervise staff.

Prerequisites: A three-year tertiary qualification in IT or related field • At least five years work experience in programming • Experience in Systems Development Life Cycle methodology • Base SAS programming experience • SAS BI tools experience • SAS Certification will be an added advantage • Knowledge of MS Office Suite.

Person Profile: This position will suit a person who has very good communication, presentation, analytical, problem- solving, customer interaction and decision-making skills • A dynamic, energetic, self-driven,

innovative and results-driven team player • Ability to operate strategically • Ability to train people • Ability to organise, plan and monitor • Ability to work under pressure and meet deadlines • Willingness to travel and work long hours.

Principal Economist

(One permanent position exists in the National Accounts division at Head Office, Pretoria)

(Salary level 11: R532 278 all-inclusive remuneration package per annum)

(Ref. No.: 11/07/14HO)

Key Performance Areas: • Conduct high-level research into various areas of economic statistics in support of the Economic Analysis and Research Division • Develop a detailed operational plan • Perform intricate data analyses and editing • Develop and maintain quality standards • Develop guidelines and specifications for research conducted • Interact with stakeholders • Develop and maintain detailed sources and methods documentation • Supervise and manage a team.

Prerequisites: • A three-year tertiary qualification in Economics/Econometrics/Accounting • Training in the System(s) of National Accounts and related international accredited guidelines and methodologies from International organisations such as the IMF, OECD, and UN is desirable • At least five years relevant working experience • Knowledge of relevant economic research methodologies • Knowledge of MS Office Suite.

Person Profile: • This position will suit a person with: • Good interpersonal, communication, planning and management, analytical and strategic thinking skills • Ability to work in a team • Ability to work long hours under pressure and meet tight deadlines • Ability to handle multiple tasks and projects.

Deputy Manager: HRM

(One permanent position exists in the Gauteng Provincial Office)

(Salary level 11: R532 278 all-inclusive remuneration package per annum)

(Ref. No.: 12/07/14GP)

Key Performance Areas: • Plan and execute the filling of vacant posts in the Province • Render a strategic support service pertaining to surveys, censuses, projects and other core functions of Stats SA at provincial and district level, according to the human resources value chain, organisational development, change management, remuneration, recruitment, employee benefit administration, employee assistance programmes, employee contract management, labour relations, the development of HR policies and strategies and human capital development • Manage HR activities (eg Persal) at provincial and district offices • Develop and train HR practitioners • Conduct and/or contribute to special projects • Ensure proper record-keeping of all HR activities.

Prerequisites: • A three-year tertiary qualification in HRM • At least five years experience in HRM • Proven practical application of MS Office Suite • Knowledge of and experience in Project Management will be an added advantage • Extensive working knowledge of Persal • A valid driver's license.

Person Profile: • This position will suit a person with: • Good interpersonal, communication and time management skills • Ability to work under pressure and meet deadlines.

Provincial Mapping Monitor

(One permanent position exists in the Mpumalanga Provincial Office: Nelspruit)

(Salary level 8: R227 802 per annum)

(Ref No.: 13/07/14MP)

Key Performance Areas: • Demarcate the country, investigate and assist with the resolution of demarcation related problems • Acquire hard copy maps and other demarcation information e.g. high rise and security complex buildings • Undertake liaison and publicity for the buy in from the community • Provide support to other Census sub-projects and surveys.

Prerequisites: • A three-year tertiary qualification in Geography/Statistics/Demography/Social Science • Training in map reading, data analysis and project management is essential • At least two years experience in Field Operations • Knowledge of survey methodology, Geography with GIS project management, financial and

risk management, and sampling techniques • Knowledge of MS Office Suite • A valid driver's license will be an added advantage.

Person Profile: • This position will suit a person with: Good interpersonal, communication, map reading, presentation, report writing, analytical and strategic thinking skills • Ability to work under pressure • Ability to interpret statistical and geographical data.

Economist

(One permanent position exists in the Government Financial Statistics division at Head Office, Pretoria)

(Salary level 8: R227 802 per annum)

(Ref No.: 14/07/14HO)

Key Performance Areas: • Compile estimates, research documents and reports, and government statistics • Compile a detailed operational plan • Perform advanced analysis and editing • Assist in the development of quality standards • Assist in the development of guidelines and specifications • Compile training manuals • Participate in stakeholder meetings • Maintain detailed sources and methods documentation.

Prerequisites: • A three-year tertiary qualification in Economics/Accounting/Econometrics • Training in Systems of National Accounts or GFS or SEEA and related international accredited guidelines and methodologies from IMF, OECD and UN is essential • At least two years relevant working experience • Knowledge of SEEA-W, SEEA-E, TSA: RMF, GFS and IRTS • Knowledge of MS Office Suite.

Person Profile: • This position will suit a person with: Good interpersonal, communication, planning and management, analytical and strategic thinking skills • Ability to work in a team • Ability to work long hours under pressure and meet tight deadlines.

Assistant Product Specialist

(One permanent positions exists in the Large Sample Surveys division (LSS) at Head Office, Pretoria)

(Salary level 8: R227 802 per annum)

(Ref No.: 15/07/14HO)

Key Performance Areas: • Monitor product behaviour • Identify new products and respondents • Maintain product classification system • Conduct operational research • Analyse and evaluate the national and international products and prospect • Designing and updating questionnaire.

Prerequisites: • A three-year tertiary qualification in Economics/Accounting/Statistics or other related qualifications • At least two years relevant working experience • Knowledge of industrial classification or product classification • Experience in data collection, editing and analysis within the manufacturing industry • Knowledge of MS Office Suite.

Person Profile: • This position will suit a person with excellent presentation, communication, mathematical, organising, interpersonal and writing skills.

Survey Statistician

(One permanent position exists in the Large Sample Survey division at Head Office, Pretoria)

(Salary level 8: R227 802 per annum)

(Ref No.: 16/07/14HO)

Key Performance Areas: • Participate in stakeholder meetings • Compile operational plan, survey methodology, questionnaire, data processing system and statistical processing methodology • Participate in the data collection process and conduct training of data collectors and compile training manuals • Perform advanced data analysis and editing • Compile quality standards and data analysis framework • Compile the

dissemination plan, publication document and clearance document • Maintain detailed sources and methods documentation.

Prerequisites: • A three-year tertiary qualification in Economics/Accounting/Statistics or related field • Training in SAS, Economics, Econometrics and Statistics • Training in the introduction to project management, and introduction to economic indicators and analysis is essential • At least two years experience in the relevant field • Knowledge of MS Office Suite.

Person Profile: • This position will suit a person with: Good communication, interpersonal and analysis skills • Ability to meet deadlines.

Withdrawal of post

NB: The below position was advertised on 09 February 2014 with the closing date of 21 February 2014 and is being withdrawn.

Deputy Manager: Security Compliance
(Salary Level 11: R495 603 all-inclusive remuneration package per annum) (Ref: No.: 20/02/14HO)

Short-listed applicants must be willing to undergo a competency exercise as part of the selection process.

Closing date for applications: 01 August 2014

Required documents: A signed Z83 application form • Detailed CV with contact details of three recent references • Certified copies of qualifications and Identity Document. NB: Applicants risk being disqualified for failing to submit all the required documents as indicated above.

Important note: If you do not hear from us within three months of the closing date, please regard your application as unsuccessful • Correspondence will be entered into with short-listed candidates only • Statistics South Africa reserves the right not to make an appointment • Appointment is subject to security clearance, the signing of a performance agreement or plan, verification of the applicant's documents and reference checking • Applications received after the closing date will not be considered • Please clearly indicate the reference number of the position you apply for in your application. If you apply for more than one position, submit separate applications.

• **Head Office, Pretoria:** Post to the Recruitment Manager, Statistics SA, Private Bag X44, Pretoria 0001 or hand-deliver at 167 Manaka Heights Building, corner Andries (Thabo Sehume) and Vermeulen (Madiba) Streets, Pretoria.

Enquiries: Kindly contact Mr. Collen Mokonyane or Obed Marubyane at (012) 310 4604/366 0151.

• **Mpumalanga:** Post to the Human Resources Officer, Private Bag X11290, Nelspruit, 1200 or hand-deliver on the 13 Cnr Streak & Ferreira Streets, MAXSA Building, 5th Floor, Nelspruit.

Enquiries: Ms Sinah Matsaung or Mr Themba Zulu at (013) 762 0000.

• **Gauteng:** Post to The Human Resources Officer, Private Bag X 7798, Johannesburg, 2000 or hand deliver at 284 Oak Avenue Randburg.

Enquiries: Ms Thakgodi Mamaila at (011) 781 3495.

Stats SA endeavours to promote the careers of previously disadvantaged persons by applying the principles of appropriate legislation, e.g. Employment Equity Act, 1998.