Stats SA provides scientific knowledge that enables society to understand complex socio-economic phenomena. It draws its mandate from the Statistics Act, 1999 (Act No 6 of 1999). Stats SA strives to excel in the following five competencies: ● Intellectual capability to lead the scientific work of statistics ● Technological competence for purposes of large-scale processing and for complex computations and accessibility of information to the public ● Logistical competence for deployment of (forward and reverse) logistics of large-scale field operations and for strategic choices regarding operational efficiency and cost-effectiveness ● Political competence in understanding the political environment without being political or Politicised (commitment of delivery without fear of favour) ● Administrative competence: The ability of bringing it all together.

Chief Integrative Analyst
(One permanent position exists in the Demographic Analysis division at Head Office, Pretoria)
(Salary level 13: R 819 126 all-inclusive remuneration package per annum)
(Ref. No.: 01/09/14HO)

Key Performance Areas: ● Provide technical leadership in acquisition and in-depth analysis of data collected in censuses and surveys ● Undertake data confrontation as part of quality assurance ● Render advice on the preparation of releases and thematic reports ● Engage strategically with primary stakeholders on emerging demographic, social and economic issues ● Actively participate in cross-cutting projects/programmes at international and national levels ● Mentor a team of junior staff who are responsible for the analysis of data.

Prerequisites: ● A three-year tertiary qualification in Statistics/Demography/Economics/Sociology ● A postgraduate qualification will be an added advantage ● At least six years relevant working experience in data and statistical analysis ● Experience in handling large data sets ● Knowledge of statistical packages ● Knowledge of MS Office Suite.

Person Profile: ● This position will suit a person who is: Innovative, independent and team player-orientated with strong analytical, research, evaluation and numerical skills ● Ability to communicate at all levels ● Willingness to travel and work long hours ● Ability to work under pressure within targeted deadlines.

Deputy Manager: Data Collection and Processing
(One permanent position exists in Structural Industry Statistics division at Head Office, Pretoria)
(Salary level 11: R532 278 all-inclusive remuneration package per annum)
(Ref. No.: 03/09/14HO)

Key Performance Areas: ● Develop and review policies procedures and systems for data collection and processing ● Ensure effective implementation of data collection methodologies and guidelines ● Manage and monitor data collection and processing processes ● Manage staff and other resources ● Train staff and interact with internal and external stakeholders.

Prerequisites: ● A three year tertiary qualification in Statistics/ Economics/ Accounting ● At least five years’ experience in planning and implementation of data collection and processing ● Experience in supervising a team ● Knowledge of MS Office suite ● Knowledge of survey methodology (statistical value chain), project planning, and industry and product classifications

Person Profile: ● This position will suit a person with: ● Good numerical, analytical, conceptual and problem-solving skills at an operational level, as well as well-developed communication and interpersonal skills ● Ability to work under pressure.
Principal Multimedia Communications Officer  
(One permanent position exists in the Corporate Communications division at Head Office, Pretoria)  
(Salary level 11: R 532 278 all-inclusive remuneration package per annum)

**Key Performance Areas:** • Ensure production of video material • Ensure production of audio material • Develop and produce material that can be used by all the major media • Develop and maintain electronic media platforms • Conduct research to inform audio and visual products • Manage audio-visual equipment

**Prerequisites:** • A three year tertiary qualification in Communications or related field with the concentration on Radio/ TV and film • Experience in managing teams • Knowledge of Project Management and Business Administration will be an added advantage • At least five years practical experience in television production and broadcasting environment, complemented by voice artist ability, script writing and writing for new media, basic web design and other multimedia tasks • Knowledge of Journalism, Radio & TV Broadcasting, Public Relations, Advertising, Marketing and Stakeholder Relations • A valid driver’s license

**Person Profile:** • This position will suit a person with: • Good communication service delivery and transfer skills • Flexible approach and ability to with varied tasks • Ability to work under pressure and travel (local and internationally)

Senior Legal Administration Officer  
(One permanent position exists in the Corporate Governance division at Head Office, Pretoria)  
(OSD: MR-6 R 340 716 – R 828 138)  
(Ref: No.: 05/09/14HO)

**Key Performance Areas:** • Conduct, analyse, interpret, advise and mentor juniors • Draft legal documents and provide advice thereon • Collect, analyse and translate data and information for planning and decision-making and/or management reporting • Provide advice to clients • Conduct interviews to determine the clients goals and objectives • Assist to draft and scrutinise contracts, collective agreements and international agreements • Develop, coach the work of the juniors and manage their performance • Assist in ensuring full implementation of Statistics Act.

**Prerequisites:** • An LLB tertiary qualification • Training in practical legal practice • At least five years experience in Law Firm or Legal Advisor is essential • Knowledge of interpreting legislation • Knowledge of Administrative and Information Law • Knowledge of MS Office Suite.

**Person Profile:** • This position will suit a person with: Good interpersonal, analytical, research, communication, presentation, report writing and problem-solving skills • Ability to work under pressure and independently • Willingness to work long hours and travel extensively.

Legal Administration Officer  
(One permanent position exists in the Corporate Governance division at Head Office, Pretoria)  
(OSD: MR-5 R 268 – R 662 397)  
(Ref: No.: 06/09/14HO)

**Key Performance Areas:** • Assist in advising and writing legal opinions • Conduct, analyse, interpret, advise and mentor juniors • Draft legal documents • Collect, analyse and translate data and information for planning and decision-making and/or management reporting • Provide advice to clients • Conduct interviews with clients • Assist to draft and scrutinise contracts, collective agreements and international agreements • Assist in ensuring full implementation of Statistics Act.

**Prerequisites:** • An LLB tertiary qualification • Training in practical legal practice • At least five years experience in Law Firm or Legal Advisor is essential • Knowledge of interpreting legislation • Knowledge of Administrative and Information Law • Knowledge of MS Office Suite.

**Person Profile:** • This position will suit a person with: Good interpersonal, analytical, research, communication, presentation, report writing and problem-solving skills • Ability to work under pressure and independently • Willingness to work long hours.

Principal Database Server Administrator  
(One permanent position exists in the Business Modernisation (Application and Database Development) division at Head Office, Pretoria)
Key Performance Areas: ● Develop relevant policies, procedures, guidelines and standards and project plans ● Conduct research on new techniques, technology and solutions ● Install, administer and optimise database and application servers as well as related components ● Design, develop, implement, monitor, maintain and performance-tune databases ● Establish and maintain appropriate end-user database access control levels ● Interact with stakeholders ● Supervise staff ● Define and perform database backups, recovery and archiving according plans.

Prerequisites: ● A three-year tertiary qualification in Information Systems/Computer Science/Information Technology ● A DBA certificate is essential ● An understanding of database structures, theories, principles, and practices ● At least five years working technical experience in a database administration or senior technical position ● Working technical experience with designing, building, installing, configuring and supporting database and application servers ● Hands-on database tuning and troubleshooting experience ● Working technical knowledge of relational databases, server performance tuning and monitoring tools ● Knowledge of storage technologies and server security ● Proven knowledge of systems development life cycle methodologies.

Person Profile: This position will suit a person who is: ● Highly self-motivated, goal-driven, hardworking, persistent, innovative and dedicated ● Ability to work under pressure ● Willingness to travel and work long hours.

Deputy Manager: Business Register Statistical Analysis
(One permanent position exists in the Business Register division at Head Office, Pretoria)
(Salary level 11: R 532 278 all-inclusive remuneration package per annum)
(Ref. No.: 08/09/14HO)

Key Performance Areas: ● Develop strategic, business and operational plans for the component ● Provide Business Register information sessions/training support to stakeholders ● Manage the preparation, compilation and dissemination of planned business register reports ● Manage the performance of the comprehensive quality analysis of the Business Sampling Frame in order to identify quality gaps ● Manage the preparation and compilation prompt responses to internal and external users' request for business-related data (mini report) from the Business Sampling Frame ● Manage the compilation and dissemination of the annual Business Register Quality Improvement Survey (QIS) closure report ● Manage staff performance and resources.

Prerequisites: ● A three-year tertiary qualification in Economics/Business Economics/Accounting/Statistics ● At least five years experience in data collection, research and analysis, and report writing ● Exposure to managing a team of professionals ● Extensive knowledge in Accounting, Business Management, Economics or Statistical experience with a good understanding of the business register environment ● Knowledge of MS Office Suite and SAS statistical program is essential.

Person Profile: ● This position will suit a person with: Good management, communication, analytical and problem solving skills ● Willingness to travel and work long hours.

Principal Methodologist
(Three permanent positions exist in the Methodology and Evaluation division at Head Office, Pretoria)
(Salary level 11: R 532 278 all-inclusive remuneration package per annum)
(Ref. No.: 09/09/14HO)

Key performance areas: Identify suitable sampling frames and select samples for surveys ● Design computer programs, develop methodologies for weighting and estimation, conduct weighting and estimation for survey areas ● Monitor the evaluation of the quality of surveys and censuses ● Develop and review detailed sources and methods ● Develop specifications, guidelines and procedures for the development of programs and systems Provide technical assistance to stakeholders ● Supervise staff members and other resources within the subcomponent.

Prerequisites: A three-year tertiary qualification in Statistics/Mathematics/Economics/Econometrics ● Training in SAS and MS Project ● At least five years' relevant working experience in data collection, analysis, evaluation and interpretation is essential ● Experience in supervising a team will be an advantage ● Knowledge of statistical production process ● Knowledge of MS Office Suite.

Person profile: This position will suit a person with: good interpersonal, communication, organisational, planning and management, analytical and strategic thinking, networking, facilitation and presentation research
analytical and evaluation skills ● Ability to work independently and in a team ● Ability to handle multiple and complex tasks ● Ability to work long hours under pressure and meet tight deadlines.

Deputy Manager: Project Coordination and Integration
(One permanent position exists in the Gauteng Provincial Office)
(Salary level 11: R532 278 all-inclusive remuneration package per annum)
(Ref. No.: 11/09/14GP)

Key Performance Areas: ● Integrate all project plans and avail supporting documents to Statistical Support and Informatics, Fieldwork Operations and Corporate Services ● Build and grow project relationship with stakeholders ● Facilitate project implementation ● Set and administer project expectations with team members and other stakeholders ● Define project success criteria and disseminate them ● Develop and deliver progress reports, proposals, required documentation and presentations ● Monitor and report on the implementation of operational plans ● Facilitate in the process of project closure.

Prerequisites: ● A three-year tertiary qualification in Business Administration or Management/Statistics or related field ● At least five years experience in project management ● Ability to organise, plan and monitor activities ● Ability to operate strategically ● Knowledge of MS Office Suite.

Person Profile: ● This position will suit a person who has: ● Good communication, presentation, analytical, problem-solving, customer interaction and decision making skills ● A dynamic, energetic, self-driven, innovative and results-driven team player ● Ability to pay attention to detail ● Ability to work under pressure and meet deadlines ● Willingness to travel and work long hours.

Deputy Manager: ICT Risk
(One permanent position exists in the Information Communication Technology division at Head Office, Pretoria)
(Salary level 11: R 532 278 all-inclusive remuneration package per annum)
(Ref. No.: 12/09/14HO)

Key performance areas: ● Implement effective ICT Security Management across the organisation (application and Host Security, Endpoint Security, Network Security (Servers, Local Area Network/Wide Area Networks) ● Develop and review security related procedures and standards ● Conduct and report on security assessments ● Implement ICT Security policies and strategies ● Provide inputs on the component`s strategy and manage ICT Security projects as well as participate in tender processes from technical perspective ● Conduct research on latest technology threat and landscapes and trends ● Form part of ICT Continuity Management initiatives ● Manage information security documentation ● Conduct ICT Security management education and awareness programmes.

Prerequisites: ● A three-year tertiary qualification in Information Technology or related fields ● At least five years’ relevant working experience in an ICT environment with focus on Networking/IT Security/ IT Technical Support ● CCNA Security certification is essential: A+, N+, Security +, CISSP and any other IT Security Certification will be an added advantage ● Sound technical knowledge of information technology and security technologies such as Firewall, IPS, Antivirus solutions, and Active Directory, Proxy Servers and encryption technologies. Must have worked with at least 3 of the above technologies ● Good conceptual understanding of software, hardware, network and IT procedures and processes Good understanding of IT Networks concepts and their behavior ● Ability to implement ICT Security Policies ● General business understanding especially in the context of government institutions ● Familiarity with hacking technology, practices, incidents etc. ● Knowledge of project management will be a recommendation ● Good conceptual and technical understanding of software (including Web applications), hardware, network, databases (Oracle/SQL), different flavors of operating systems ((Windows 2008 R2, Novell OES and SuSe Linux) ● Familiar with COBIT, ITIL and ISO27001/2.

Person Profile: ● This position suits a person who has the ability to work collaboratively with a broad range of constituencies and diverse groups of people, good interpersonal skills ,communication, presentation, analytical, planning, organising, problem-solving, customer interaction and decision-making skills ● A dynamic, energetic, assertive, self-driven, innovative and results-driven team player ● Ability to work under pressure and meet deadlines ● Willingness to travel and work long hours.
Principal Database Server Administrator  
(One permanent position exists in the Business Modernisation division (ADAPT) at Head Office, Pretoria)  
(Salary level 11: R 532 278 all-inclusive remuneration package per annum)  
(Ref: No.: 13/09/14HO)

**Key Performance Areas:** 
- Develop relevant policies, procedures, guidelines and standards and project plans 
- Conduct research on new techniques, technology and solutions 
- Install, administer and optimise database and application servers as well as related components 
- Design, develop, implement, monitor, maintain and performance-tune databases 
- Establish and maintain appropriate end-user database access control levels 
- Interact with stakeholders 
- Supervise staff 
- Define and perform database backups, recovery and archiving according plans.

**Prerequisites:** 
- A three-year tertiary qualification in Information Systems/Computer Science/Information Technology 
- A DBA certificate is essential 
- An understanding of database structures, theories, principles, and practices  
- At least five years working technical experience in a database administration or senior technical position 
- Working technical experience with designing, building, installing, configuring and supporting database and application servers 
- Hands-on database tuning and troubleshooting experience 
- Working technical knowledge of relational databases, server performance tuning and monitoring tools 
- Knowledge of storage technologies and server security 
- Proven knowledge of systems development life cycle methodologies.

**Person Profile:** 
This position will suit a person who is:  
- Highly self-motivated, goal-driven, hardworking, persistent, innovative and dedicated  
- Ability to work under pressure 
- Willingness to travel and work long hours.

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National Statistics System (NSS) Co-ordinator  
(One permanent position exists in the Mpumalanga Provincial Office: Nelspruit)  
(Salary Level 11: R 532 278 all-inclusive remuneration package per annum)  
(Ref. No.: 14/09/14MP)

**Key Performance Areas:** 
- Develop operational plans, policies, procedures, process mapping and standards operating procedure (SOP) for field operations in the province 
- Participate in the identification of provincial priorities and provide inputs into provincial development indicators for PM&ES 
- Provide effective support to statistical services for SIS 
- Ensure and monitor compliance to SASQAF regulations 
- Implement advocacy and stakeholder liaison 
- Facilitate statistical capacity building and support to stakeholders 
- Supervise staff and other resources.

**Prerequisites:** 
- A three-year tertiary qualification in Statistics or related field 
- Training in data analysis, report writing, map reading and project management is essential  
- At least five years relevant working experience  
- Knowledge of MS Office Suite  
- A valid driver’s license will be an added advantage.

**Person Profile:** 
This position will suit a person with:  
- Good communication, report writing, analytical, interpersonal and networking skills  
- Ability to work under pressure  
- Ability to handle multiple tasks and projects.

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Database and Application Server Administrator  
(One permanent position exists in the Business Modernisation division at Head Office, Pretoria)  
(Salary level 9: R 270 804 per annum)  
(Ref. No.: 15/09/14HO)

**Key Performance Areas:** 
- Administer and optimise database and application servers as well as related components 
- Design, develop, implement, monitor, maintain and performance-tune databases 
- Maintain appropriate end-user database access control levels 
- Provide technical support and resolve issues or problems 
- Conduct research into latest technology and trends.

**Prerequisites:** 
- A three-year tertiary qualification in Information Systems/Computer Science/Information Technology 
- A DBA certificate will be an added advantage  
- Understanding of database structures, theories, principles, and practices  
- At least three years working technical experience in building, installing, configuring and supporting database and application servers 
- Hands-on database tuning and troubleshooting experience 
- Knowledge of relational databases, server performance tuning and monitoring tools 
- Knowledge of storage technologies and server security 
- Knowledge of systems development life cycle methodologies.
Person Profile: This position will suit a person who is: ● Highly self-motivated, goal-driven, hardworking, persistent, innovative and dedicated ● Ability to work under pressure ● Willingness to travel and work long hours.

Systems Developer
(One permanent position exists in the Business Modernisation division at Head Office, Pretoria)
(Salary level 9: R 270 804 per annum)
(Ref. No.: 16/09/14HO)

Key Performance Areas: ● Participate in gathering and analysis of user requirements ● Develop, maintain and run update procedures on databases from external sources ● Develop, maintain and run extract procedures on databases and existing applications to provide to users ● Participate in the design of complex high-quality applications and relational database ● Develop applications ● Test applications ● Develop user manuals and train users on applications ● Provide user support and maintenance of existing projects.

Prerequisites: ● A three-year tertiary qualification in Information Technology or related field ● At least three years experience in programming ● Relevant working experience with HTML5/XHTML PHP, JavaScript, ASP, jQuery and CSS3 ● Experience working with relational databases such as MySQL, MSSQL or Oracle and a good working knowledge of SQL ● Experience in content management systems ● Knowledge of Linux Administration and troubleshooting ● Experience in mobile platform development will be an added advantage.

Person Profile: ● This position will suit a person who has: ● Good communication, presentation, analytical, planning, organising, problem-solving, customer interaction and decision-making skills ● A dynamic, energetic, self-driven, innovative and results-driven team player ● Ability to train people ● Ability to work under pressure and meet deadlines ● Willingness to travel and work long hours ● Ability to remain abreast of trends and developments in web accessibility technologies.

Methodologist
(Two permanent positions exist in the Methodology and Evaluation division at Head Office, Pretoria)
(Salary level 9: R270 278 per annum)
(Ref. No.: 17/09/14HO)

Key performance areas: Provide support in the identification of suitable samplings frames and selection of samples for surveys ● Provide input in the design of computer programs, development of methodologies for weighting and estimation, conduct weighting and estimation for survey areas ● Evaluate the quality of surveys and censuses ● Implement and maintain detailed sources and methods documents ● Provide input in the development of specifications, guidelines and procedures for the development of programs and systems ● Interact with stakeholders as required.

Prerequisites: A three-year tertiary qualification in Statistics/Mathematics/Economics/Econometrics ● Training in SAS and MS Project ● At least three years’ relevant working experience in data collection, analysis, evaluation and interpretation is essential ● Knowledge of Statistical production process ● Knowledge of Stats SA survey processes ● Knowledge of MS Office Suite.

Person profile: This position will suit a person with: good interpersonal, communication, conceptualisation, organisational, planning or time management, analytical and strategic thinking, facilitation and presentation research analytical and evaluation skills ● Ability to work independently and in a team ● Ability to handle multiple and complex tasks ● Ability to work long hours under pressure and meet tight deadlines ● Willingness to travel.

Assistant Manager: Fleet Management
(One permanent position exists in the FMLS division at Head Office, Pretoria)
(Salary Level 9: R 270 804 per annum)
(Ref: No.: 18/09/14HO)

Key Performance Areas: ● Provide inputs in the development of tactical, operational plans, policies, procedures, process mapping and standard operating procedures for fleet ● Facilitate all requests relating to procurement and maintenance of GG cars ● Co-ordinate requests relating to sourcing of car hire ● Facilitate
requests relating to procurement and maintenance of subsidised cars ● Ensure provision of day to day Fleet Management services ● Liaise and advice stakeholders ● Manage staff and other resources.

**Prerequisites:** ● A three year tertiary qualification in Logistics/Public Management/Transport Management ● At least three years’ experience staff supervision, records and registry management will be an added advantage ● Knowledge of financial management, records management and administration ● Knowledge of MS Office Suite.

**Person Profile:** ● This position will suit a person with: Good communication, interpersonal, writing and analytical skills who is reliable, diligent and assertive ● Willingness to travel and work long hours.

**Assistant Manager: SCM-Ordering**  
(One permanent position exists in the financial division at Head Office, Pretoria)  
(Salary Level 9: R 270 804 per annum)  
(Ref: No.: 19/09/14HO)

**Key Performance Areas:** ● Provide inputs in the development of applicable operational plans, policies and procedures ● Verify captured information and approve and approve to generate manual orders online ● Check and verify captured information and printed manual orders prior submission for manual approval ● Check and verify reports as well as Financial Statements prior submission ● Compile reports on status of orders ● Liaise and provide support to stakeholders ● Supervise staff.

**Prerequisites:** ● A three year tertiary qualification in Supply Chain Management/Logistics/Public Administration/Financial Accounting/Purchasing ● Training in Logistics, BAS, SCM procedures ● At least three years’ experience in Supply Chain Management environment ● Knowledge of supply chain management procedures research and investigation information ● Knowledge of MS Office Suite.

**Person Profile:** ● This position will suit a person with: Good communication, customer service, integrity, writing, interpersonal, numerical, listening accuracy and integrity skills ● Ability to handle stress and pressure as well as paying attention to details ● Willingness to travel and work long hours.

**Provincial Security Co-ordinator**  
(One permanent position exists in the Eastern Cape Provincial Office)  
(Salary Level 9: R 270 804 per annum)  
(Ref: No.: 20/09/14EC)

**Key Performance Areas:** ● Co-ordinate, monitor and ensure compliance relating to security processes and procedures ● Provide and co-ordinate physical security function in the province ● Provide effective occupational health and safety functions in the province ● Conduct investigations on security related matters ● Provide effective information security compliance in the province ● Liaise with stakeholders.

**Prerequisites:** ● A three-year tertiary qualification in Law Enforcement/Security Management ● Training in security management, security appraisals, security investigations and project management is essential ● State Security Agency Management / Advisor Course will be an added advantage. At least three years experience in security management, security investigation and assessment ● Supervisory experience will be an advantage ● Knowledge of security administration, investigation methodologies, information security audits as well as conducting threat and risk assessments ● Knowledge of MS Office Suite and presentation skills.

**Person Profile:** ● This position will suit a person with: ● Good communication, conflict management, interpersonal, co-operative, assertive and high integrity character ● Ability to work long hours and travel extensively. The candidate will be subjected to a Top Secret Clearance process.

**Assistant Manager: DDC Technical Co-ordination**  
(One permanent position exists in the Geography division at Head Office, Pretoria)  
(Salary Level 9: R 270 804 per annum)  
(Ref: No.: 21/09/14HO)

**Key Performance Areas:** ● Coordinate GPS/Mobile devices ● Prepare and load spatial data ● Ensure data transmission and receiving ● Supervise staff ● Build stakeholder’s capacity ● Conduct research.

**Prerequisites:** ● A three-year tertiary qualification in Geographic Information Science/ Information Technology or Electronic Engineering ● At least three years’ experience in mobile mapping applications, spatial data
collection using GPS and GIS applications ● Proficiency in at least two GIS software suite ● Knowledge of GIS, GPS Electronics and related system components ● Knowledge of MS Office Suite. Valid driver’s licence.

**Person Profile:** ● This position will suit a person who has: Good communication, presentation, analytical, planning, organising, problem-solving and decision-making skills ● A dynamic, energetic, self-driven, innovative and results-driven team player ● Ability to train people ● Ability to work under pressure and meet deadlines ● Willingness to travel and work long hours.

**HRM Information Officer**  
(One permanent position exists in the HRM division at Head Office, Pretoria)  
(Salary Level 9: R 270 804 per annum)  
(Ref: No.: 22/09/14HO)

**Key Performance Areas:** ● Provide inputs in the development of policies and procedures ● Coordinate and compile annual reports for HRM division ● Compile monthly reports HRM management reports ● Compile and monitor the HRM Risk plans ● Provide support in the compilation of HRM Strategic plan ● Provide support in the coo-ordination of the HRM MTEF processes ● Liaise with stakeholders.

**Prerequisites:** ● A three year tertiary qualification in HRM or related field ● Training in Persal ● At least three years’ experience in HRM ● Knowledge of MS Office Suite.

**Person Profile:** ● This position will suit a person with: Good communication, analytical, writing, interpersonal, numerical, problem solving and organising skills ● Willingness to work prolonged hours.

**Survey Statistician**  
(One permanent position exists in the Survey Co-ordination, Monitoring and Evaluation division at Head Office, Pretoria)  
(Salary level 8: R 227 802 per annum)  
(Ref: No.: 23/09/14HO)

**Key Performance Areas:** Implement integrated household surveys monitoring and evaluation strategies ● Build monitoring and evaluation systems and tools for surveys and census ● Conduct monitoring and evaluation field operations ● Process, analyse and report on M&E data ● Conduct quality assurance and control and reconciliation visits ● Ensure that the strategic objectives of the Census and Household surveys are met ● Liaise with stakeholders.

**Prerequisites:** A three-year tertiary qualification in Statistics/Mathematics/Demography ● Training in Monitoring and Evaluation or related field is essential ● At least two years experience in the relevant field ● Ability to analyse data using statistical packages such as SAS, STATA ● Knowledge of Population studies, Demography, Statistics and Project Management ● Knowledge of MS Office Suite ● A valid driver’s license.

**Person Profile:** This position will suit a person with: ● Good facilitation, report writing, leadership, supervisory, interpersonal and analytical skills ● Ability to interact with stakeholders at all levels ● Willingness to travel extensively.

**Survey Statistician**  
(One permanent position exists in the Social Analysis division at Head Office, Pretoria)  
(Salary Level 8: R 270 804 per annum)  
(Ref: No.: 24/09/14HO)

**Key Performance Areas:** ● Provide inputs in the development of questionnaires, training materials for household survey ● Provide inputs with the Development of Editing and Imputing systems ● Analyse data towards the publication of statistical releases and reports ● Record all activities and outputs related to the statistical value chain and the development of metadata ● To provide general assistant with other tasks related to the statistical value chain.

**Prerequisites:** A three year degree in Demography/Economics/Development Studies/Statistics or related field ● At least two years’ experience in a statistical/research/information management environment ● Proven ability to write reports ● Working experience of statistical packages, preferably SAS programming and SAS enterprise guide ● Knowledge of MS Office Suite.
Person Profile: ● This position will suit a person with: Integrity and good numerical, analytical and communication skills ● Ability to pay attention to detail ● Ability to work independently and under pressure ● Willingness to work long hours and travel when the need arises ● Ability to liaise and advise on content related matters at all levels of the organisation.

Short-listed applicants must be willing to undergo a competency exercise as part of the selection process.

Closing date for applications: 10 October 2014

Required documents: A signed Z83 application form ● Detailed CV with contact details of three recent references ● Certified copies of qualifications and Identity Document. NB: Applicants risk being disqualified for failing to submit all the required documents as indicated above.

Important note: If you do not hear from us within three months of the closing date, please regard your application as unsuccessful ● Correspondence will be entered into with short-listed candidates only ● Statistics South Africa reserves the right not to make an appointment ● Appointment is subject to security clearance, the signing of a performance agreement or plan, verification of the applicant’s documents and reference checking ● Applications received after the closing date will not be considered ● Please clearly indicate the reference number of the position you apply for in your application. If you apply for more than one position, submit separate applications.

● Head Office, Pretoria: Post to the Recruitment Manager, Statistics SA, Private Bag X44, Pretoria 0001 or hand-deliver at 167 Manaka Heights Building, corner Andries (Thabo Sehume) and Vermeulen (Madiba) Streets, Pretoria.
Enquiries: Kindly contact Mr. Collen Mokonyane or Obed Marubyane at (012) 310 4604/366 0151.

● Gauteng: Post to The Human Resources Officer, Private Bag X 7798, Johannesburg, 2000 or hand deliver at 284 Oak Avenue Randburg.
Enquiries: Ms Thakgodi Mamaila at (011) 781 3495.

● Eastern Cape: Post to the Human Resources Officer, Statistics South Africa, P.O.Box 7379, Quigney, East London 5211 or hand deliver at 15 Coutts Street, Ocean Terrace Park, Quigney.
Enquiries: Kindly contact Mr. Lungelo Nonkewuse at (043) 707 4900.

● Mpumalanga: Post to the Human Resources Officer, Private Bag X11290, Nelspruit, 1200 or hand-deliver on 13 Corner Streak & Ferreira Streets, MAXSA Building, 5th Floor, Nelspruit.
Enquiries: Ms Sinah Matsaung or Mr Themba Zulu at (013) 762 0000.

Stats SA endeavours to promote the careers of previously disadvantaged persons by applying the principles of appropriate legislation, e.g. Employment Equity Act, 1998.