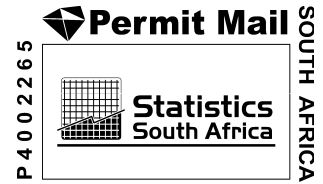


SURVEY OF ACCOMMODATION

Questionnaire for the month of JULY 2005

↓ *When contacting Stats SA please quote this number*

6410 -



↑ *Please correct any errors in the above address label*

Statistics South Africa (Stats SA) is a government department, responsible for the collection, processing, analysis and interpretation of official statistics.

Purpose of the survey

The Survey of Tourism Accommodation is a new monthly survey covering a sample of private establishments operating in the formal accommodation sector in South Africa. The results of the survey will be used to compile National Accounts aggregates (e.g. the Gross Domestic Product (GDP) and its components such as the Tourism Satellite Account (TSA) as well as private consumption expenditure), which are used to monitor and develop government policy. These statistics can also be used by the private sector in analyses of comparative business and industry performance. **The results will be published monthly.**

Collection authority

The information required is collected under section 16 of the Statistics Act, 1999 (Act No. 6 of 1999). Your co-operation is sought in completing and returning this questionnaire by the due date. **The provision of the information sought is compulsory.**

Confidentiality

According to section 17 of the Statistics Act, 1999 (Act No. 6 of 1999), your completed questionnaire remains confidential to Statistics South Africa (Stats SA). **Your responses are not shared with the South African Revenue Services.**

Due date

Please complete this questionnaire and return it in the business reply service envelope or fax it to Stats SA not later than **ten days after the end of the month**. It is recommended that you keep a copy for your use in case of a query.

Help available

If you have problems in completing this questionnaire, or feel that you may have difficulty in meeting the due date, please contact us at:

- Telephone number: (012) 310-8455/ 2159/8985
- Fax number: (012) 310-8697/8309
- E-mail address *Accommodation@statssa.gov.za*
- Postal address: Statistics South Africa
Private Bag X44
Pretoria
0001

Person whom Stats SA should contact if any queries arise regarding the completed questionnaire

Name	
Position or title	
Telephone number	()
Fax number	()
E-mail address	
Signature	
Date	

Office use only		
Status	Name	Date
Received		
Checked		
Captured		
Edited		

Please note**For this survey:**

- **The questionnaire must cover a period of one calendar month.** Particulars must be submitted for the relevant month and should therefore **not contain cumulative monthly figures.**
- Report all monetary values in **Rand.** Where the values in your accounts are not expressed in rands, round them off to the nearest rand.
- The items listed under **Include** and **Exclude** are examples and should not be taken as a complete list of items to be included or excluded.

Note

- **Establishment** is an enterprise or part of an enterprise that is situated in a single location and in which only a single (non-ancillary) productive activity is carried out or in which the principal activity accounts for most of the value added.

PART 1 – Establishment and Grading**1. Indicate the type of establishment**

Bed and breakfast.....

Guest house.....

Hotel.....

Lodge.....

Self-catering.....

Caravan park and camping site.....

Other (specify).....

Note

- **Star grading** refers to the grading of an establishment according to the Tourism Grading Council in South Africa.
- **Ungraded** refers to an establishment not graded by the Tourism Grading Council of South Africa.

2. Indicate the relevant grading of your establishment by the Tourism Grading Council of SA.

Five Star.....	<input type="text"/>
Four Star.....	<input type="text"/>
Three Star.....	<input type="text"/>
Two Star.....	<input type="text"/>
One Star.....	<input type="text"/>
Ungraded.....	<input type="text"/>

PART 2 – Stay Units

Definition

- **Stay unit** describes the unit of accommodation that is available to be charged out to guests, for example, a powered site in a caravan park or a room in a hotel.

3. Total number of stay units available per day.....

Number

Exclude

- Stay units temporarily off-letting for maintenance

Include

- Stay units available to the management/staff of this establishment

Number

4. Total number of stay units' sold in the month.....

PART 3 – Employment

Number

5. Total number of employees on the last day of the month.....

PART 4 –Trading Income and Operating Expenses

NB: All income excludes VAT

6. Income from accommodation for the month.....

R'000

Include

- Only amounts charged for rooms

Exclude

- Meals

7. Income from restaurant and bar sales for the month.....

R'000

Include

- Meals
- Liquor sales and tobacco products
- Banqueting

Exclude

- Room Income

8. Income from telephone services for the month.....

R'000

8. Income from casino/gaming activities for the month (if applicable).....

R'000

Include

- Income generated from operation of a casino.

9. Other Income for the month.....

R'000

Include

- Rentals and fees received for transport services, offices, shops, garages, billiard rooms, dance floors, washing, ironing and laundry services, telephone and fax services, etc.

10. Total Income excluding VAT (add up questions 6 to 9) for the month.....

R'000

11. Total operating expenses excluding capital for the month

R'000