

CONSTRUCTION LARGE SAMPLE SURVEY, 2004

↓ *When contacting Stats SA please quote this number*

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↑ *Please correct any errors in the above address label*

Purpose of the survey

The Construction Large Sample Survey is a periodic survey covering the activities of a sample of private and public enterprises operating in the construction industry of the South African economy. Results of the survey are used to compile estimates of the Gross Domestic Product (GDP) and its components, which are used in monitoring the state of the economy and the formulation of economic policy. These statistics are also used by the private sector in analyses of comparative business and industry performance.

Collection authority

The information required is collected under Section 16 of the Statistics Act, 1999 (Act No. 6 of 1999). Your cooperation is sought in completing and returning this questionnaire by the due date.

Confidentiality

According to Section 17 of the Statistics Act, 1999 (Act No. 6 of 1999), your completed questionnaire remains confidential to Statistics South Africa (Stats SA). **Your response is not shared with any individual institution, e.g. the South African Revenue Service.**

Due date

Please complete this questionnaire and return it in the business reply envelope or fax it to Stats SA by **30 September 2004**. Stats SA recommend that you retain a copy to consult in the event of a query.

Help available

If you have problems completing this questionnaire, or find that it will be difficult for you to meet the due date, please contact us at:

- Telephone number: (012) 310 8234 / 8926
310 4614 / 8542 / 8152
- Fax number: (012) 310 8366 / 8598 / 2139
- E-mail address: ConstructionLSS@statssa.gov.za
- Postal address: Statistics South Africa
Private Bag X44
Pretoria
0001

Person whom Stats SA should contact if any queries arise regarding the completed questionnaire

Name	
Position or title	
Telephone number	()
Fax number	()
E-mail address	
Signature	
Date	

Office use only		
Status	Name	Date
Received		
Checked		
Captured		
Edited		

Please note

- All figures should exclude value added tax (VAT)
- Report all monetary values in **thousands of rands** (R '000). Where the values in your accounts are not expressed in thousands of rands, round them off to the nearest thousand rand
- Only the South African-based activities of the enterprise shown on the label should be included on the questionnaire
- An enterprise is a legal unit or a combination of legal units that includes and directly controls all functions necessary to carry out its production activities
- If exact figures are not available, provide careful estimates
- The items listed under '**Include**' and '**Exclude**' are only examples and should not be taken as a complete list of items to be included or excluded
- Information reported in this questionnaire should comply with South African accounting standards
- The information provided by you will be treated confidentially. Enterprises are classified by industry and only aggregated data are published

Part 1 – General information

1. Indicate your type of ownership or type of organisation

Individual	<input type="checkbox"/>
Partnership	<input type="checkbox"/>
Public company.....	<input type="checkbox"/>
Private company.....	<input type="checkbox"/>
Public corporation.....	<input type="checkbox"/>
Close corporation	<input type="checkbox"/>
Co-operative society.....	<input type="checkbox"/>
Government enterprise.....	<input type="checkbox"/>
Non-profit institution.....	<input type="checkbox"/>
Joint venture.....	<input type="checkbox"/>
Other (specify).....	<input type="checkbox"/>

2. Period covered by this questionnaire

Note

- This questionnaire must be completed for your financial year **ended** on any date between **1 July 2003** and **30 June 2004**

Indicate the period covered by this questionnaire

From	
/	/

To	
/	/

Indicate any changes in this enterprise that occurred since 1 July 2003, e.g. change of financial year, takeover, merger, new location, expansion or closure

.....

.....

.....

3. Indicate the main kind of activity carried out by this enterprise (tick one box only)

Site Preparation

Include

- Demolishing or wrecking of buildings and other structures
- Preparation of building sites – blasting operations, test drilling, landfilling, levelling, earth moving and excavations
- Other developments and preparations of mineral properties and sites (excluding oil and gas)
- Other site preparation (specify)

Construction of single and double-storey buildings

Include

- Construction (building, alterations and additions) of single and double-storey family housing such as houses, flats and duplexes

Construction of other buildings

Include

- Construction (building, alterations and additions) of more than three storeys, office blocks, shopping complexes, schools, hospitals, factory and other industrial buildings

Construction of civil engineering structures

Include

- The building, alteration and repair of –
 - overland transport (highways, streets, bridges, tunnels and railways)
 - airports, airfields and landing-strips
 - harbours
 - dams, reservoirs, pipelines for water, irrigation systems, water cooling towers and sewerage systems
 - bins, bunkers and silos
 - mine headgear and factory chimneys
 - heavy structures
 - sport complexes
 - power lines (electricity mains, excluding electrical contracting and other building installation)
 - installation and erection of fuel tanks
 - other civil engineering works (specify).....

Construction of other structures

Include

- Swimming pools and tennis courts
- Erection of fences (all types, including concrete walls)
- Carports and lapas
- Laying paving
- Erection of and dismantling of scaffolding and cranes used in construction
- Well drilling for water
- Other (specify).....

Construction by specialist trade contractors

Include

- Pile driving
- Foundation work
- Bricklaying and stone setting
- Concrete work
- Carcassing
- Plastering
- Roof covering
- Erection of steel structures e.g. steel towers and chimneys
- Other (specify).....

Plumbing

- Include**
- Laying of sewerage pipes, the installation of water pipes, wash basins, baths, water heating systems, solar heating systems, sprinkler systems and gutters and sheet metal work in all structures

Electrical contracting

- Include**
- Installation of electrical wiring and lightning in buildings and other structures
- Exclude**
- Erection of electric power lines (electricity mains)

Shopfitting

- Include**
- Building, assembly and/or installation of equipment such as counters, shelves, cupboards and shop fronts on the premises of the client

Other building installation

- Include**
- Heating and air-conditioning systems
 - Antennas and alarm systems
 - Elevators and escalators
 - Illumination and signalling systems for roads, railways, airports and harbours
 - Manufacturing equipment, electric power and transformer equipment, telecommunication and radar equipment
 - Commercial refrigeration work
 - Insulation work (water, heat, sound)
 - Other (specify).....

Painting and decorating

- Include**
- Painting and decorating
 - Wallpapering
 - Industrial spray-painting, sandblasting and anti-rust treatment of steel structures

Other building completion

Include

- Glazing
- Floor and wall tiling
- Carpet laying
- Floor sanding
- Finish carpentry
- Accoustical work
- Cleaning of the exterior of buildings (excluding windows)
- Other (specify).....

.....

Renting of equipment

Include

- Renting of construction, demolition of machinery and equipment (including mobile cranes) with drivers/operators

Other activities

Describe the main activity of your enterprise if not specified above

.....

.....

Part 2 – Employment

Definitions

- **Employees** are those people employed by the business/organisation who received payment (in salaries, wages, commission, piece rates or payments in kind) for any part of the reference period (excluding independent contractors)
- **Full-time employees** are those employees (permanent, temporary or casual) who usually work the agreed hours for a full-time employee in a specific occupation. If agreed hours do not apply, employees are regarded as full-time employees if they work 35 hours or more per week
- **Part-time employees** are those employees (permanent, temporary or casual) who are not full-time employees as defined above or who normally work less than 35 hours per week

Include

- Directors (who received a salary, who did not receive a salary, who received a fee)
- Executive, managerial, casual and any other employee who received payment but who are not included on the main payroll
- Employees who were absent for part or all of the reference period but who received payment through the payroll, including those who commenced or terminated employment
- Employees absent on paid leave or on leave without payment
- People paid by commission only, with no salary or wage component
- Employees who received payment through the payroll from the Compensation Commissioner's Compensation Fund
- Employees based abroad but paid from South Africa

Exclude

- Subcontractors and consultants who are self-employed
- Any employees **not** paid during the reference period
- Employees based in South Africa but paid from abroad

4. Number of employees who received salaries and wages for the last pay period ended on or before 30 June 2003

Gender	Full Time	Part Time	Total
Male			
Female			
Total			

Part 3 – Income items

R '000

5. Value of work invoiced out as principal contractor paid directly by the client (before deducting retention moneys)	
<p><i>Include</i></p> <ul style="list-style-type: none"> • Work contracted out to and done by subcontractors • Share in joint venture projects 	
	R '000
6. Value of work invoiced out as subcontractor and paid by the principal contractor (before deducting retention moneys)	
	R '000
7. Total value of work invoiced out (Question 4 plus Question 5)	
<p><i>Include</i></p> <ul style="list-style-type: none"> • Progress payments received or due and amounts credited in respect of work done during the period covered by this questionnaire 	
	R '000
8. Sales and transfers-out of buildings (entirely or partially completed)	
<p><i>Include</i></p> <ul style="list-style-type: none"> • Sales of buildings, which were not capitalised 	
9. Sales and transfers-out of materials	
	R '000
<p><i>Include</i></p> <ul style="list-style-type: none"> • Sales and transfer-out of materials from demolished buildings/constructions 	
10. Sales and transfers-out of machinery	
	R '000
<p><i>Include</i></p> <ul style="list-style-type: none"> • Sales and transfers-out of machinery, equipment, land and unused new materials 	
11. Income from rent, leasing and hiring	
	R '000

- Include***
- Operating leases;
 - Land;
 - Buildings and other structures;
 - Plant, machinery and equipment; and
 - Motor vehicles and other transport equipment

- Exclude***
- Income from finance leases (include in Question 11)
 - Payments received under hire purchase arrangements

R '000

12. Interest received

- Include***
- Interest on loans and advances made to related and unrelated enterprises
 - Interest on finance leases
 - Earnings on discounted bills
 - Interest from deposits in banks and other financial institutions
 - Interest on decentralisation benefits
 - Interest on debentures
 - Interest on derivatives

- Exclude***
- Capital repayments received

R '000

13. Dividends received

R '000

14. Royalties, franchise fees, copyright, trade names, trade and patent rights received

- Include***
- Payments received under licensing arrangements

R '000

15. Subsidies and incentives received from government

R '000

16. Other income

- Include**
- Profit from the redemption, liquidation or revaluation of liabilities, at a value lower than book value, if credited, e.g. foreign exchange profits
 - Profit from the sale or realisation for cash or revaluation of assets at a value higher than book value, if credited
 - Net profit on foreign loans as a result of variations in foreign exchange rates or transactions
 - Net profit on share trading
 - Commission, administrative charges
 - Bad debts recovered
 - Capital profit

- Exclude**
- Extraordinary profit or loss, i.e. not associated with the operations of this enterprise and of a non-recurring nature

17. Total income (Question 7 to Question 16) R '000

Part 4 – Inventory items

18. Opening value of materials, fuel and consumable and maintenance stores R '000

19. Other opening stocks R '000

- Include**
- Work in progress (Partially completed)
 - Completed buildings (self-erected or bought)
 - Land (not capitalised)

20. Total opening values (Question 18 plus Question 19) R '000

21. Closing values of materials, fuel and consumable and maintenance stores R '000

22. Other closing stocks R '000

- Include**

- | |
|--|
| <ul style="list-style-type: none"> • Work in progress • Completed buildings (self-erected or bought) • Land (not capitalised) |
|--|

R '000

23. Total closing values (Question 21 plus Question 22)

Part 5 – Expenditure items

24. Purchases and transfers-in of materials

- | |
|---|
| <p><i>Exclude</i></p> <ul style="list-style-type: none"> • Subcontract and commission expenses • Motor vehicle running expenditure, including parts and fuel (include in Question 25) • Capitalised purchases of materials for capital work done by own employee |
|---|

R '000

Sand, stone and building lime

R '000

Cement.....

R '000

Ready mixed concrete.....

R '000

Bricks, building blocks and tiles (excluding plastic tiles).....

R '000

Textiles (mats and carpets)

R '000

Plastic and other artificial resin products, e.g. pipes, sheets and tiles

Iron, steel and other metal products (excluding electrical materials and equipment):

R '000

 Sheets (corrugated and flat), pipes, tubes and fittings

R '000

 Reinforcing steel and steel reinforcement

R '000

 Structural steel

	R '000
Doors, widows, ceilings, door handles, kitchen cupboards and baths	<input type="text"/>
Electrical materials and equipment:	
	R '000
Insulated cables and wire	<input type="text"/>
	R '000
Lighting and switch equipment and switchgear	<input type="text"/>
	R '000
Other (excluding conduits)	<input type="text"/>
	R '000
Wood products (timber, flooring and doors)	<input type="text"/>
	R '000
Glass	<input type="text"/>
	R '000
Paint and lime washes (including pigments, binders and thinners)	<input type="text"/>
	R '000
Prefabricated gypsum, cement, asbestos and earthenware products (beams, pipes, sheets and ceilings) asphalt and bitumen products (tar)	<input type="text"/>
	R '000
Water	<input type="text"/>
	R '000
All other materials, including consumable and maintenance stores (specify any large amounts).....	<input type="text"/>
	R '000
Total purchases and transfers-in of materials	<input type="text"/>
	R '000
25. Purchases of fuel (petrol, diesel, etc.), gas and steam	<input type="text"/>
	R '000
26. Other purchases	<input type="text"/>
	R '000
27. Total gross salaries and wages paid during the financial year	<input type="text"/>

Definition

- Gross salaries and wages are payments for ordinary-time, standard or agreed hours and overtime hours during the financial year for all permanent, temporary, casual, managerial and executive employers and employees, before taxation and other deductions

Include

- Salaries and/or fees paid to directors, executives and managers
- Net entrepreneurial income to the labour input of the self-employed
- Commissions paid
- Employer's contribution to pension, provident, medical aid, sick pay and other funds, e.g. Unemployment Insurance Fund and the Commissioner's Compensation Fund
- Payments paid from South Africa to employers or employees based abroad
- Payments for all types of leave
- Incentive payments for piecework or profit-sharing schemes
- Fringe benefits paid in cash, e.g. housing, mortgage and rent subsidies, and transport and cell phone allowances
- Allowances and penalty payments
- Value of any salary sacrificed
- Bonuses
- Payments that were made during the reference period but relate to other pay periods, e.g. annual leave, thirteenth cheque and leave gratuity payments

Exclude

- Payments to subcontractors and consultants who are self-employed and not part of this enterprise
- Payments paid from abroad to employers or employees based in South Africa
- Severance, termination and redundancy payments
- Reimbursement of expenses, e.g. travel, entertainment, meals and other expenses
- The imputed value of fringe benefits
- Fringe benefits tax
- Entrepreneurial income to the labour input of the self-employed
- Employee stock options

R '000

28. **Payments to sub-contractors**

R '000

29. **Interest paid**
Include

- Interest on bank loans
- Interest on loans made to this enterprise from related and unrelated

Exclude

- Other bank charges
- Capital repayments

- enterprises
- Interest paid in respect of finance leases
- Interest paid on loans from partners
- Expenses associated with discounted bills

R '000

30. Depreciation provided for during the period covered by this questionnaire

Note

- Report depreciation or provision for depreciation as recorded in your financial or management accounts on all assets, such as buildings, machinery, equipment, office equipment (including computers) and motor vehicles

R '000

31. Rental of land, buildings and other structures

R '000

32. Operational leasing and hiring of plant, machinery, equipment and vehicles

R '000

33. Repair and maintenance expenditure in respect of construction equipment and motor vehicle running expenditure (including parts)

R '000

34. Insurance premiums paid

R '000

35. Paper expenditure

R '000

36. Printing expenditure

R '000

37. Stationery expenditure

R '000

38. Postal, courier and telecommunication services

R '000

39. Travelling expenditure

R '000

40. Accommodation expenditure

- 41. Entertainment expenditure..... R '000
- 42. Payments for water and electricity services (excluding property taxes) R '000
- 43. Property taxes paid R '000
- 44. Regional services council levies R '000
- 45. Bank charges R '000
- 46. Security services (including IT security services) R '000
- 47. Other expenditure R '000

- Include**
- Donations, bursaries and sponsorships
 - Payment to outside organisations for staff training
 - Subcontract and commission expenses
 - Professional services, e.g. audit services, legal expenses and data processing services
 - Severance, termination and redundancy payments

Specify the nature and amount of the two largest items included in 'Other expenditure'

R '000

.....

.....

- 48. Total expenditure (Questions 24 to 47) R '000

Part 6 – Profit or loss before tax

- 49. Net profit/loss before tax and dividends paid (Question 17 minus Question 20 plus Question 23 minus Question 48) R '000
- 50. Income tax paid or provided for during this financial year R '000

	R '000
51. Cash dividends	<input type="text"/>
	R '000
52. Other dividends (capitalisation issues or scrip dividends/capitalisation shares)	<input type="text"/>
	R '000
53. Total dividends paid or provided for during this financial year	<input type="text"/>

Part 7 – Assets and liabilities

<p><i>Note</i></p> <ul style="list-style-type: none"> • Report the total book value of assets and liabilities as at the end of the financial year
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	R '000
54. Current assets and investments	<input type="text"/>

<p><i>Include</i></p> <ul style="list-style-type: none"> • Debtors, cash and other financial shares • Closing stock

<p><i>Exclude</i></p> <ul style="list-style-type: none"> • Fixed assets and intangible assets (include in Question 55)

	R '000
55. Fixed assets and intangible assets	<input type="text"/>

<p><i>Note</i></p> <ul style="list-style-type: none"> • Fixed assets and intangible assets must correspond with Question 60, column (g) 1 to 9

	R '000
56. Total assets (Question 54 to Question 55)	<input type="text"/>

	R '000
57. Current liabilities	<input type="text"/>

	R '000
58. Long-term liabilities (excluding owners' equity or shareholders' funds)	<input type="text"/>

	R '000
59. Owners' equity (total book value of shareholders' funds)	<input type="text"/>

Part 8 - Book value of assets and capital expenditure

60. Book value of assets and capital expenditure on fixed assets and intangible assets

Notes

- The value of land and buildings must be shown separately and should be estimated, if necessary. (Exclude own private dwelling or living unit thereof.)
- Purchases of land and existing buildings and used plant, machinery and vehicles which were not imported, should be included in column (d)
- The value of used plant, machinery and vehicles imported by your enterprise or on your behalf, should be included in column (c)
- Major improvements, additions or extensions to fixed assets, machinery, transport equipment and structures, which improve their performances and increase their capacity or prolong their expected working lives, count as fixed capital formation and should be included in column (c)
- Intangible fixed assets are non-financial produced fixed assets that mainly consist of mineral exploration, computer software, entertainment, literary or artistic originals intended to be used for more than one year
- Intangible non-produced assets are assets that entitle their owners to engage in certain specific activities or to produce certain specific goods or services and to exclude other institutional units from doing so, except with the permission of the owner, e.g. patented entities or purchased goodwill

Type of asset (a)	Book value at the beginning of financial year according to balance sheet (b) R '000	<i>Plus</i> Capital expenditure on the erection of new buildings and works; additions to and alterations of existing buildings and works; work in progress capitalised; new plant and machinery; used plant and machinery if imported by you or on your behalf (whether paid to outside contractors or concerns or done by your enterprise itself) (c) R '000
1. Land		
2. Residential buildings		
3. Non-residential buildings		
4. Construction works, roads and parking areas		
5. Computers and other IT equipment		
6. Transport equipment		
7. Plant, machinery and other office equipment		
8. Intangible fixed assets		
8.1 Computer software		
8.3 Other		
9. Intangible non-produced assets (goodwill, patented entities, etc.)		
Total		

Part 9 - Geographical distribution of the activities of this enterprise

Number

61. How many branches does the enterprise have?

62. In the table on this and next page indicate the distribution of employment, salaries and wages, bonuses, grants, fringe benefits income and expenditure of this enterprise on a branch level and indicate in which town or city and province each branch is situated.

Notes

- Show the number of employees as on the last pay period of the reporting period to which this questionnaire relates
- If exact figures are not available, provide estimates on a percentage basis
- This part must be completed for all the branches of your enterprise. If your number of branches exceeds the space provided, please duplicate these two pages and attach them to the questionnaire

Town or city	Number of branches per town or city	Province	All employees		
			Number of employees	Salaries and wages, bonuses, grants and fringe benefits paid to employees during the reporting period	
				R '000	or
(a)	(b)	(c)	(d)	(e)	(f)

e.g.

<i>Bloemfontein</i>	<i>1</i>	<i>FS</i>	<i>8</i>	<i>400</i>	<i>40</i>
<i>Pretoria</i>	<i>1</i>	<i>GP</i>	<i>12</i>	<i>600</i>	<i>60</i>
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					

Example

- Consider, as an example, an enterprise consisting of two branches, with 20 employees whose total salaries and wages is R1 million
- The total income and expenditure of the enterprise is R3 million and R2,6 million respectively
- The two branches are situated in Bloemfontein in the Free State and Pretoria in Gauteng respectively
- The branch in Bloemfontein has eight employees whose salaries and wages are R400 000
- Exact figures for the income and expenditure according to branch are not available. However, the branch in Bloemfontein generated approximately 40% of the total income and was responsible for approximately 42% of the total expenditure
- The information of the two branches should be completed as shown in the table below

Total income		Total expenditure	
Total income R '000 (g)	or % of total income (h)	Total expenditure R '000 (i)	or % of total expenditure (j)
1200	40	1092	42
1800	60	1508	58
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			