

JOURNALISTS GUIDE TO LISTING

What is listing?

Listing is the compilation of a register of all Dwelling Units, other structures and prominent features in a given Enumeration Area (EA). More specifically, the following are listed:

- All Dwelling Units,
- All units or rooms within collective living quarters,
- All non-residential buildings and all vacant stands.
- Sports fields, parks, parking lots, cemeteries, demolished and semi-demolished structures, etc. that fall within the EA boundary are also listed.

Objectives of listing

Listing objectives are as follows:

- To have a record or list of all Dwelling Units and other structures within an EA;
- To determine the correct size of the EA (number of Dwelling Units, households and persons);
- To enable you to find your way within the EA more easily, so that you actually visit all Dwelling Units in your EA when doing enumeration;
- To establish the total number of households and persons in each listed Dwelling Unit;
- To identify all residential and non-residential structures in advance including unoccupied, vacant and new dwellings under construction; and
- To use listing information to update the dwelling frame;
- To provide Data Collection & Field Logistics and other stakeholders with a listed EA Summary Book.

How listing will be done

During listing fieldwork, the lister will be given an orientation map to determine where the EA is located in relation to other EAs in the area. The lister will also be given the EA Summary Book that has been developed for the specific EA. All Dwelling Units and other structures (excluding toilets) are to be listed within the EA.

The lister is expected to complete the following information in the EA Summary Book:

- Annotation on the EA maps, e.g. new structures, listing starting and end point and the listing route.
- Fieldwork staff, summary information on listing, i.e. total number of Dwelling Units, households and persons.
- Census geography hierarchy, route to the EA, EA boundary description, other useful information.
- If any information in the Census Summary Book is incorrect, the correct information should be recorded on the form and the map.
- Description of listing and clearly indicating starting and end point and listing route.
- Field sketches of new developments found within the EA and where the map background is not clear.
- Notes of any other useful information.
- Map reference numbers on the listing form.
- List of all Dwelling Units, other structures and prominent features within the EA